



**City Council Meeting**  
**Monday, March 14, 2022 at 5:15 pm**

**LOCATION OF MEETING:**

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

**NOTICE**

The meeting will be made available telephonically for those individuals who wish to attend remotely. The public will be able to hear and participate in the Council meeting by calling:

United States: 1 (312) 626-6799

Then when prompted, enter the following **Access Code:** 959 8347 1673#

Individuals may start calling in at 5:00 PM for the meeting.

Individuals may also join the meeting from your computer, tablet or smartphone by using the following link:

<https://zoom.us/j/95983471673>

Similar to a regular City Council meeting, participants will be invited to provide feedback at various points during the meeting. Participants are requested to keep their mics muted until invited by the Mayor or Council to provide feedback. Participants calling in can unmute and mute their phone by dialing \*6. Participants using a computer, tablet or smartphone can unmute and mute themselves by clicking on the mute/unmute button in the bottom left corner of the zoom program. Participants who unmute themselves outside of feedback periods may be muted by the City and/or removed from the meeting.

The public can watch the meeting live from the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> and on CAAT6. To ensure you can access the meeting when we go live we suggest that you subscribe to the City's YouTube channel. The YouTube meeting is a view only option and you will not be able to participate in the meeting via YouTube.

# AGENDA

## 1. Pledge of Allegiance

## 2. Roll Call

## 3. Consent Agenda

### a. Approval of Minutes of the February 28 Meeting

### b. Approval of Bills and Claims

### c. Licenses and Permits:

1. Renewal of Class "C" Beer Permit with Sunday Sales - *Sparky's One Stop*
2. Renewal of Class "C" Beer Permit - *Carroll Can Redemption*
3. New Class "E" Liquor License with Sunday Sales - *Kimmes Carroll Country Store #1*

## 4. Oral Requests and Communications from the Audience

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

## 5. Ordinances

None

## 6. Resolutions

### a. Carroll Recreation Center Building Improvement Project 2021 Contract Amendment #01 and #02 with RDG Planning and Design

Also see item VI.C - [March 8, 2021](#) - Contract for Professional Services - Carroll Recreation Center Building Improvements Project - 2021

- Resolution Approving Amendment #01 to the Standard Form of Agreement
- Resolution Approving Amendment #02 to the Standard Form of Agreement

### b. Merchants Park Lease Agreement - Iowa High School Athletic Association - State Baseball 2022

- Resolution Approving the Merchants Park Lease Agreement

### c. Adult Softball Field Lease Agreement - Kuemper Catholic Softball - 2022

- Resolution Approving the Adult Softball Field Lease Agreement

### d. Not to Exceed \$2,650,000 General Obligation Capital Loan Notes (Street Improvements)

- Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder
- Resolution instituting proceedings to take additional action

- Resolution authorizing the issuance and levying a tax for the payment thereof

**e. FY 2022/2023 Budget**

- Public Hearing
- Resolution Adopting the FY 2023 Annual Budget

**f. FY 2022/2023 Salary Resolution**

**7. Reports**

**a. Adams Street Reconstruction - Project Schedule**

**b. Pickup Truck Purchase - Public Works Wastewater Division**

**8. Committee Reports (Informational Only)**

**9. Comments from the Mayor**

**10. Comments from the City Council**

**11. Comments from the City Manager**

**12. Adjourn**

March/April Meetings:

- \* Airport Commission - March 14, 2022 - Airport Terminal Building - 21177 Quail Ave
- \* Library Board of Trustees - March 21, 2022 - Carroll Public Library - 118 E 5th St
- \* City Council - March 28, 2022 - City Hall - 627 N Adams St
- \* Board of Adjustment - April 4, 2022 - City Hall - 627 N Adams St
- \* City Council - April 11, 2022 - City Hall - 627 N Adams St
- \* Airport Commission - April 11, 2022 - Airport Terminal Building - 21177 Quail Ave
- \* Planning and Zoning Commission - April 13, 2022 - City Hall - 627 N Adams St
- \* Library Board of Trustees - April 18, 2022 - Carroll Public Library - 118 E 5th St
- \* City Council - April 25, 2022 - City Hall - 627 N Adams St

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

*The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.*

COUNCIL MEETING

FEBRUARY 28, 2022

(Please note these are draft minutes and may be amended by Council before final approval.)

The meeting was held in-person, telephonically or via Zoom web conferencing for those individuals who wished to attend remotely. The public was able to hear and participate in the Council meeting by calling into a publicly posted phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Kyle Bauer, Misty Boes, Tom Bordenaro, LaVern Dirx, JJ Schreck, and Carolyn Siemann. Absent: None. Mayor Mark Beardmore presided and City Attorney Dave Bruner was in attendance.

\* \* \* \* \*

The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

It was moved by Siemann, seconded by Bauer, to approve the following items on the consent agenda: a) minutes of the February 14, 2022 Council meeting, as written; b) bills and claims in the amount of \$457,222.80; c) Renewal of Class “B” Beer Permit with Sunday Sales – *Godfathers Pizza*, Renewal of Class “E” Liquor License and Class “B” Wine Permit and Class “C” Beer Permit with Sunday Sales – *Casey’s General Store #3082*, and Renewal of Class “C” Beer Permit and Class “B” Native Wine Permit with Sunday Sales – *Kimmes Carroll Country Store #15*; d) the bid from Van Wall Equipment for the purchase of a small utility tractor for the Parks Department at their bid price of \$11,465.46 e) the bid from Van Wall Equipment for the purchase of a 72” front mount mower for the Golf Course at their bid price of \$21,564.12; f) Resolution No. 22-05, Third Amendment to Water Tower Attachment Option and Lease Agreement with SprintCom LLC; g) Resolution No. 22-06, Approve Applications for Tax Abatement under the Carroll Urban Revitalization Plan; and h) Resolution No. 22-07, Deny Application for Tax Abatement under the Carroll Urban Revitalization Plan. On roll call, all present voted aye. Absent: None. Motion carried.

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There were no oral requests or communication from the audience.

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It was moved Bordenaro, seconded by Bauer, to approve the second reading of an ordinance amending provisions pertaining to Voting Precinct 1. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Dirkx, seconded by Bauer, to waive the third reading of said ordinance. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Siemann, seconded by Dirkx, to adopt said Ordinance No. 2201. On roll call, all present voted aye. Absent: None. Motion carried.

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City Manager Mike Pogge-Weaver discussed five options for the Carroll Recreation Center Building Improvement Project – 2021. Greg Siemann, Ann Fitzpatrick, Chase Werden, Recreation Superintendent Jack Wardell, Jean Guy and Renee Brincks, all of Carroll, Iowa, addressed Council on this issue.

It was moved by Siemann, seconded by Dirkx, to approve Option A – Approve Base Bid Only (No West Side Fitness Room Renovations). On roll call, Ayes: Boes, Dirkx, and Siemann; Nays: Bauer, Bordenaro and Schreck. Absent: None. Motion failed.

It was moved by Siemann to approve Option A – Approve Base Bid Only (No West Side Fitness Room Renovations) with value engineering. Motion died due to lack of a second.

It was moved by Dirkx, seconded by Bauer, to approve Resolution No. 22-08, Reject all bids and authorize RDG Planning & Design to begin work for an additional \$76,000 in construction plan design fee for the “base bid” option of HVAC replacement along with renovations to the locker room, corridor area, and the addition of a wet classroom, and an “add-alternate” of a jogging/walking track at second level inside the existing gym along the east and west side, taking over mechanical space at the south, and a small north addition with storage underneath for the Carroll Recreation Improvements Project – 2021. On roll call, Ayes: Bauer, Boes, Dirkx, and Siemann; Nays: Bordenaro and Schreck. Absent: None. Motion carried.

\* \* \* \* \*

At 6:15 p.m. Mayor Beardmore opened a public hearing on the FY 2022/2023 Maximum Property Tax Dollars. Mayor Beardmore closed said public hearing at 6:19 p.m.

It was moved by Dirkx, seconded by Boes, to approve Resolution 22-09, FY 2022/2023 Maximum Property Tax Dollars by decreasing the total maximum levy for affected property tax levies by \$151,000 to a total of \$5,504,712. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Bordenaro, seconded by Bauer, to approve Resolution No. 22-10, Fixing Date for A Meeting on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$2,650,000 General Obligation Capital Loan Notes of the City of Carroll, State of Iowa

(for Essential Corporate Purposes) and Providing for Publication of Notice Thereof. On roll call, all present voted aye. Absent: None. Motion carried.

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At 6:25 p.m. Mayor Beardmore opened a public hearing on the Proposed Plans, Specifications, Form of Contract and Estimated Cost for the U.S. 30 Sanitary Sewer Extension – 2022 Project. Mayor Beardmore closed said public hearing at 6:28 p.m.

It was moved by Schreck, seconded by Dirx, to approve Resolution No. 22-11, Adopting the Plans, Specifications, Form of Contract and Estimated Cost for the U.S. 30 Sanitary Sewer Extension – 2022 Project. On roll call, all present voted aye. Absent: None. Motion carried.

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At 6:31 p.m. Mayor Beardmore opened a public hearing on the Proposed Plans, Specifications, Form of Contract and Estimated Cost for the Graham Park Drainage Ditch #77 Improvements – 2022 Project. Mayor Beardmore closed said public hearing at 6:33 p.m.

It was moved by Boes, seconded by Dirx, to approve Resolution No. 22-12, Adopting the Plans, Specifications, Form of Contract and Estimated Cost for the Graham Park Drainage Ditch #77 Improvements – 2022 Project. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Boes, seconded by Bordenaro, to approve the proposed FY 2022/2023 budget, as amended, which includes setting March 14, 2022, as the date for a public hearing on the proposed FY 2022/2023 budget, as amended, and directs the City Clerk to publish said public hearing notice. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Bordenaro, seconded by Boes, to annex only the Rezac property (Choice Auto). On roll call, Ayes: Boes, Bordenaro, and Schreck; Nays: Bauer, Dirx, and Siemann. Absent: None. Motion failed.

It was moved by Bauer, seconded by Dirx, to annex the Rezac Property (Choice Auto) and APQS, LLC property. On roll call: Ayes: Bauer, Dirx, and Siemann; Nays: Bordenaro and Schreck. Abstain due to a conflict of interest: Boes. Motion carried.

\* \* \* \* \*

It was moved by Bordenaro, seconded by Schreck, to adjourn at 7:01 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

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Mark E. Beardmore, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022
PARTIALLY ITEMS DATES:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022
UNPAID ITEMS DATES :		2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-001720	ACCESS SYSTEMS	COPIER CONTRACT	181.08	0.00	000000	0/00/00	181.08
		** TOTALS **	181.08	0.00			181.08
01-001704	ACCO	CHLORINE REDUCER	277.93	0.00	000000	0/00/00	277.93
		** TOTALS **	277.93	0.00			277.93
01-001621	ACE HARDWARE	REPAIR PARTS	25.98	0.00	000000	0/00/00	25.98
01-001621	ACE HARDWARE	SUPPLIES	65.98	0.00	000000	0/00/00	65.98
01-001621	ACE HARDWARE	SAND DISCS	19.98	0.00	000000	0/00/00	19.98
01-001621	ACE HARDWARE	LIGHT BULBS	9.99	0.00	000000	0/00/00	9.99
01-001621	ACE HARDWARE	SUPPLIES	47.98	0.00	000000	0/00/00	47.98
		** TOTALS **	169.91	0.00			169.91
01-001910	AHLERS & COONEY P.C.	MISC LEGAL MATTERS	240.00	0.00	000000	0/00/00	240.00
01-001910	AHLERS & COONEY P.C.	MISC PERSONNEL MATTERS	210.00	0.00	000000	0/00/00	210.00
		** TOTALS **	450.00	0.00			450.00
01-002080	AMAZON/SYNCHRONY BANK	BOOKS AND VIDEOS	554.02	554.02-	123404	2/25/22	0.00
		** TOTALS **	554.02	554.02-			0.00
01-002916	AMERICAN RED CROSS	BABYSITTERS TRAINING	105.00	0.00	000000	0/00/00	105.00
		** TOTALS **	105.00	0.00			105.00
01-001557	ATCO INTERNATIONAL	AIR FRESHNER - RESTROOMS	606.80	0.00	000000	0/00/00	606.80
		** TOTALS **	606.80	0.00			606.80
01-002520	AUDITOR OF STATE, OFFICE	AUDIT FILING FEE	850.00	0.00	000000	0/00/00	850.00
		** TOTALS **	850.00	0.00			850.00
01-002805	BADDING CONSTRUCTION CO.	ST. MAINT. BLDG #15	84,194.41	0.00	000000	0/00/00	84,194.41
		** TOTALS **	84,194.41	0.00			84,194.41
01-002818	BAKER AND TAYLOR INC.	BOOKS	280.95	280.95-	123405	2/25/22	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	1,280.19	1,280.19-	123405	2/25/22	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	341.93	341.93-	123405	2/25/22	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	297.30	297.30-	123405	2/25/22	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	774.69	774.69-	123405	2/25/22	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	283.91	283.91-	123405	2/25/22	0.00
		** TOTALS **	3,258.97	3,258.97-			0.00
01-003875	BETTER SCREEN TIME	PROGRAM PRESENTATION	1,000.00	1,000.00-	123490	3/07/22	0.00
		** TOTALS **	1,000.00	1,000.00-			0.00
01-001085	BOLTON & MENK INC.	QUIET ZONE STUDY UPDATE	1,695.00	0.00	000000	0/00/00	1,695.00



=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES	: 2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	
PARTIALLY ITEMS DATES:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	
UNPAID ITEMS DATES	:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
			<b>** TOTALS **</b>	1,695.00	0.00	1,695.00
01-003515	BOMGAARS	SUPPLIES RETURNED	7.99-	0.00	000000 0/00/00	7.99-
01-003515	BOMGAARS	POWER STRIP SPLITTER	34.99	0.00	000000 0/00/00	34.99
01-003515	BOMGAARS	PLANT SUPPLIES	41.36	0.00	000000 0/00/00	41.36
01-003515	BOMGAARS	SUPPLIES	82.19	0.00	000000 0/00/00	82.19
01-003515	BOMGAARS	TORDON	31.98	0.00	000000 0/00/00	31.98
01-003515	BOMGAARS	SUPPLIES	129.42	0.00	000000 0/00/00	129.42
01-003515	BOMGAARS	SUPPLIES	49.17	0.00	000000 0/00/00	49.17
01-003515	BOMGAARS	SUPPLIES	81.09	0.00	000000 0/00/00	81.09
			<b>** TOTALS **</b>	442.21	0.00	442.21
01-001805	BOOK LOOK	BOOKS	399.66	399.66-	123402 2/25/22	0.00
			<b>** TOTALS **</b>	399.66	399.66-	0.00
01-003661	BREDA TELEPHONE CORPORATI	LOCAL AND LONG DISTANCE	3,374.52	3,374.52-	123482 3/04/22	0.00
			<b>** TOTALS **</b>	3,374.52	3,374.52-	0.00
01-003670	BRIGGS INC OF OMAHA	RESTROOM REPAIR PARTS	18.30	18.30-	123488 3/07/22	0.00
			<b>** TOTALS **</b>	18.30	18.30-	0.00
01-003690	BROWN SUPPLY CO INC	PARTS RETURNED	239.44-	0.00	000000 0/00/00	239.44-
01-003690	BROWN SUPPLY CO INC	REPAIR CLAMPS	121.68	0.00	000000 0/00/00	121.68
01-003690	BROWN SUPPLY CO INC	REPAIR CLAMPS	381.40	0.00	000000 0/00/00	381.40
			<b>** TOTALS **</b>	263.64	0.00	263.64
01-003693	BRUNER & BRUNER	GENERAL	729.00	0.00	000000 0/00/00	729.00
01-003693	BRUNER & BRUNER	POLICE/MAGISTRATE	675.00	0.00	000000 0/00/00	675.00
01-003693	BRUNER & BRUNER	CLARK STREET NUISANCE	189.00	0.00	000000 0/00/00	189.00
01-003693	BRUNER & BRUNER	PARKS AND RECREATION	67.50	0.00	000000 0/00/00	67.50
			<b>** TOTALS **</b>	1,660.50	0.00	1,660.50
01-003140	CANINE TACTICAL	K9 TRAINING	200.00	0.00	000000 0/00/00	200.00
			<b>** TOTALS **</b>	200.00	0.00	200.00
01-003791	CAPITAL ONE	SUPPLIES	46.88	46.88-	123489 3/07/22	0.00
01-003791	CAPITAL ONE	SUPPLIES	9.98	9.98-	123489 3/07/22	0.00
01-003791	CAPITAL ONE	SUPPLIES	15.10	15.10-	123489 3/07/22	0.00
01-003791	CAPITAL ONE	SUPPLIES	272.91	272.91-	123489 3/07/22	0.00
			<b>** TOTALS **</b>	344.87	344.87-	0.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	166.01	0.00	000000 0/00/00	166.01
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	79.34	79.34-	123409 2/25/22	0.00
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	167.99	167.99-	123409 2/25/22	0.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES	: 2/25/2022 THRU 3/10/2022	2/25/2022 THRU	3/10/2022	2/25/2022 THRU	3/10/2022	
PARTIALLY ITEMS DATES:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU	3/10/2022	2/25/2022 THRU	3/10/2022	
UNPAID ITEMS DATES	:	2/25/2022 THRU	3/10/2022	2/25/2022 THRU	3/10/2022	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	113.94	0.00	000000 0/00/00	113.94
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	174.93	0.00	000000 0/00/00	174.93
		** TOTALS **	702.21	247.33-		454.88
01-004133	CARROLL BROADCASTING CO.	SPRING SPORTS AD	790.00	0.00	000000 0/00/00	790.00
		** TOTALS **	790.00	0.00		790.00
01-004155	CARROLL COUNTY	GASOLINE	4,912.39	0.00	000000 0/00/00	4,912.39
		** TOTALS **	4,912.39	0.00		4,912.39
01-004170	CARROLL COUNTY RECORDER	L DREES VACATION RECORDING	47.00	0.00	000000 0/00/00	47.00
		** TOTALS **	47.00	0.00		47.00
01-004196	CARROLL HYDRAULICS	O-RINGS	17.50	0.00	000000 0/00/00	17.50
01-004196	CARROLL HYDRAULICS	#33 HYDRAULIC REPAIRS	157.56	0.00	000000 0/00/00	157.56
		** TOTALS **	175.06	0.00		175.06
01-002977	CARROLL REFUSE SERVICE	FEB. 2022 TRASH COLLECTIONS	11,626.20	11,626.20-	123487 3/07/22	0.00
		** TOTALS **	11,626.20	11,626.20-		0.00
01-004237	CARROLL VETERINARY CLINIC	APRIL DOG CARE CONTRACT	650.00	0.00	000000 0/00/00	650.00
		** TOTALS **	650.00	0.00		650.00
01-001148	CERTIFIED TESTING SERVICE	ST. MAINT. BLDG TESTING	2,393.20	0.00	000000 0/00/00	2,393.20
		** TOTALS **	2,393.20	0.00		2,393.20
01-004137	CHAMBER OF COMMERCE	WELLNESS PROGRAM	2,355.00	0.00	000000 0/00/00	2,355.00
		** TOTALS **	2,355.00	0.00		2,355.00
01-002867	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	42.14	0.00	000000 0/00/00	42.14
		** TOTALS **	42.14	0.00		42.14
01-004523	CITY DIRECTORY INC	CITY DIRECTORY	165.25	0.00	000000 0/00/00	165.25
		** TOTALS **	165.25	0.00		165.25
01-003633	CLEANING SOLUTIONS INC	JANUARY CLEANING POLICE DEPT	624.00	0.00	000000 0/00/00	624.00
01-003633	CLEANING SOLUTIONS INC	JAN. CLEANING SERVICES	3,120.00	3,120.00-	123406 2/25/22	0.00
01-003633	CLEANING SOLUTIONS INC	FEB. CITY HALL CLEANING	2,080.00	0.00	000000 0/00/00	2,080.00
01-003633	CLEANING SOLUTIONS INC	PD CLEANING - FEBRUARY	624.00	0.00	000000 0/00/00	624.00
01-003633	CLEANING SOLUTIONS INC	FEB. REC CENTER CLEANING	2,184.00	0.00	000000 0/00/00	2,184.00
		** TOTALS **	8,632.00	3,120.00-		5,512.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	13,108.16	13,108.16-	001254 3/10/22	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	14,781.76	14,781.76-	001254 3/10/22	0.00

PAID ITEMS DATES	: 2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022
PARTIALLY ITEMS DATES:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022
UNPAID ITEMS DATES :		2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,630.00	4,630.00-	001254	3/10/22	0.00
		** TOTALS **	32,519.92	32,519.92-			0.00
01-000854	DEARBORN NATIONAL	MARCH LIFE INSURANCE PREMIUMS	330.49	330.49-	123480	3/04/22	0.00
		** TOTALS **	330.49	330.49-			0.00
01-005615	DEMCO EDUCATIONAL CORP.	OPERATING SUPPLIES	508.59	508.59-	123411	2/25/22	0.00
		** TOTALS **	508.59	508.59-			0.00
01-001965	DIANE TRACY	OUTREACH & SUMMER READING MTG	138.11	138.11-	123403	2/25/22	0.00
		** TOTALS **	138.11	138.11-			0.00
01-006000	DLT SOLUTIONS LLC	AUTO CAD ANNUAL SUBSCRIPTION	431.20	0.00	000000	0/00/00	431.20
		** TOTALS **	431.20	0.00			431.20
01-006275	DREES OIL CO. INC.	PROPANE	309.81	0.00	000000	0/00/00	309.81
01-006275	DREES OIL CO. INC.	PROPANE	222.26	0.00	000000	0/00/00	222.26
01-006275	DREES OIL CO. INC.	PROPANE	292.27	0.00	000000	0/00/00	292.27
		** TOTALS **	824.34	0.00			824.34
01-003877	ERIC WUNSCHHEL	REC MEMBERSHIP REFUND	495.05	495.05-	123498	3/10/22	0.00
		** TOTALS **	495.05	495.05-			0.00
01-008027	FAREWAY STORES	SUPPLIES	5.49	0.00	000000	0/00/00	5.49
		** TOTALS **	5.49	0.00			5.49
01-008050	FASTENAL COMPANY	HELMET LINER	25.33	0.00	000000	0/00/00	25.33
		** TOTALS **	25.33	0.00			25.33
01-008212	FELDMANN & CO. CPA'S PC	FY 21 AUDIT SERVICES FINAL	4,784.00	0.00	000000	0/00/00	4,784.00
		** TOTALS **	4,784.00	0.00			4,784.00
01-000633	FILTER CARE	FILTER CLEANING	70.85	0.00	000000	0/00/00	70.85
		** TOTALS **	70.85	0.00			70.85
01-001946	FIRE SERVICE TRAINING BUR	HAZMAT TESTING FEE - BRINKMAN	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	50.00	0.00			50.00
01-003848	FIRST IMPRESSION	MARCH MALL RESTROOM CLEANING	300.00	0.00	000000	0/00/00	300.00
		** TOTALS **	300.00	0.00			300.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	603.75	0.00	000000	0/00/00	603.75
		** TOTALS **	603.75	0.00			603.75

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES	: 2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	
PARTIALLY ITEMS DATES:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	
UNPAID ITEMS DATES	:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-003534	FUSEBOX MARKETING	MARCH WEB MAINTENANCE	255.00	0.00	000000 0/00/00	255.00
		** TOTALS **	255.00	0.00		255.00
01-009315	GALLS INC.	CHEVRONS	16.92	0.00	000000 0/00/00	16.92
01-009315	GALLS INC.	MENTZER BOOTS	232.55	0.00	000000 0/00/00	232.55
01-009315	GALLS INC.	CHEVRONS	5.63	0.00	000000 0/00/00	5.63
		** TOTALS **	255.10	0.00		255.10
01-009535	GENERAL RENTAL	SUPPLIES	23.00	0.00	000000 0/00/00	23.00
		** TOTALS **	23.00	0.00		23.00
01-003857	GORDEN'S TREE SERVICE LLC	ASH TREES AND STUMPS REMOVAL	3,500.00	0.00	000000 0/00/00	3,500.00
		** TOTALS **	3,500.00	0.00		3,500.00
01-002224	GRANT MAGILL	SOCCER SYMPOSIUM	123.95	123.95-	123481 3/04/22	0.00
		** TOTALS **	123.95	123.95-		0.00
01-005410	HERALD PUBLISHING COMPANY	PUBLICITY	75.00	75.00-	123410 2/25/22	0.00
01-005410	HERALD PUBLISHING COMPANY	PROGRAM SPECIALIST AD	222.00	0.00	000000 0/00/00	222.00
01-005410	HERALD PUBLISHING COMPANY	LEGAL PUBLICATIONS	549.98	0.00	000000 0/00/00	549.98
		** TOTALS **	846.98	75.00-		771.98
01-003649	ICE TECHNOLOGIES INC	IT MAINTENANCE	18.50	18.50-	123407 2/25/22	0.00
01-003649	ICE TECHNOLOGIES INC	IT MAINTENANCE	563.43	563.43-	123407 2/25/22	0.00
		** TOTALS **	581.93	581.93-		0.00
01-001572	IMFOA	IMFOA DUES	50.00	0.00	000000 0/00/00	50.00
		** TOTALS **	50.00	0.00		50.00
01-012685	IOWA SMALL ENGINE CENTER	SPARK PLUG	5.45	0.00	000000 0/00/00	5.45
		** TOTALS **	5.45	0.00		5.45
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	870.00	0.00	000000 0/00/00	870.00
		** TOTALS **	870.00	0.00		870.00
01-014520	KASPERBAUER CLEANING SER	LAUNDRER RUGS	109.57	0.00	000000 0/00/00	109.57
		** TOTALS **	109.57	0.00		109.57
01-017133	MASTERCARD	DESIGN SOFTWARE	181.02	181.02-	123412 2/25/22	0.00
		** TOTALS **	181.02	181.02-		0.00
01-002993	MC CLURE ENGINEERING CO.	ADAMS ST. RECONSTRUCTION	13,456.00	0.00	000000 0/00/00	13,456.00
		** TOTALS **	13,456.00	0.00		13,456.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES :	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	
PARTIALLY ITEMS DATES:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	
UNPAID ITEMS DATES :		2/25/2022 THRU 3/10/2022		2/25/2022 THRU 3/10/2022		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-003876	MERCYONE SIOUXLAND OCCUPA	GEORGE ATHAN EMP. PHYSICAL	1,196.00	0.00	000000 0/00/00	1,196.00
		** TOTALS **	1,196.00	0.00		1,196.00
01-000208	MIKE HEITHOFF	SHADE TREE SHORT COURSE CONF.	330.38	330.38-	123401 2/25/22	0.00
		** TOTALS **	330.38	330.38-		0.00
01-003873	MIKE JANNING FLOORING LLC	TILE BACKSPLASH - KITCHEN	900.00	0.00	000000 0/00/00	900.00
		** TOTALS **	900.00	0.00		900.00
01-017730	MOORHOUSE READY MIX CO.	CONCRETE 10TH & ADAMS	962.50	0.00	000000 0/00/00	962.50
		** TOTALS **	962.50	0.00		962.50
01-002945	NICESWANGER PHOTOGRAPHY	COUNCIL & STAFF PHOTOS	360.00	0.00	000000 0/00/00	360.00
		** TOTALS **	360.00	0.00		360.00
01-019138	NORTHWEST IOWA LEAGUE OF	NW IA LEAGUE MEETING	60.00	0.00	000000 0/00/00	60.00
		** TOTALS **	60.00	0.00		60.00
01-020203	OFFICE STOP	SUPPLIES	2.16	0.00	000000 0/00/00	2.16
		** TOTALS **	2.16	0.00		2.16
01-003701	OLSEM PLUMBING, LLC	WATER COOLER	110.00	0.00	000000 0/00/00	110.00
		** TOTALS **	110.00	0.00		110.00
01-001949	PERFORMANCE TIRE & SERVIC	TIRE REPAIRS #16	27.82	0.00	000000 0/00/00	27.82
01-001949	PERFORMANCE TIRE & SERVIC	#23 TIRE REPAIRS	63.14	0.00	000000 0/00/00	63.14
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE #18	33.42	0.00	000000 0/00/00	33.42
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE	37.64	0.00	000000 0/00/00	37.64
01-001949	PERFORMANCE TIRE & SERVIC	#15 OIL CHANGE	37.55	0.00	000000 0/00/00	37.55
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE #17	35.14	0.00	000000 0/00/00	35.14
01-001949	PERFORMANCE TIRE & SERVIC	OIL CHANGE #19	37.55	0.00	000000 0/00/00	37.55
01-001949	PERFORMANCE TIRE & SERVIC	OIL LEAK REPAIRS	96.25	0.00	000000 0/00/00	96.25
		** TOTALS **	368.51	0.00		368.51
01-003127	PLANET TECHNOLOGIES, INC.	MICROSOFT 365 LICENSES	140.80	0.00	000000 0/00/00	140.80
		** TOTALS **	140.80	0.00		140.80
01-021735	POSTMASTER	POSTAGE TO MAIL WATER BILLS	1,665.55	1,665.55-	123413 2/25/22	0.00
		** TOTALS **	1,665.55	1,665.55-		0.00
01-001197	PRAIRIE PELLA INC.	WINDOWS	2,463.36	0.00	000000 0/00/00	2,463.36
		** TOTALS **	2,463.36	0.00		2,463.36
01-000625	PRODUCTIVITY PLUS ACCOUNT	REPAIR PARTS	49.55	49.55-	123486 3/07/22	0.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====			
PAID ITEMS DATES	: 2/25/2022 THRU 3/10/2022	2/25/2022 THRU	3/10/2022	2/25/2022 THRU	3/10/2022		
PARTIALLY ITEMS DATES:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU	3/10/2022	2/25/2022 THRU	3/10/2022		
UNPAID ITEMS DATES	:	2/25/2022 THRU	3/10/2022	2/25/2022 THRU	3/10/2022		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-000625	PRODUCTIVITY PLUS ACCOUNT	REPAIR PARTS	49.55	49.55-	123486	3/07/22	0.00
01-000625	PRODUCTIVITY PLUS ACCOUNT	#33 PAINT	40.50	40.50-	123486	3/07/22	0.00
		** TOTALS **	139.60	139.60-			0.00
01-003872	RACHEL MC KENNY	BOOK CLUB PRESENTATION	100.00	100.00-	123408	2/25/22	0.00
		** TOTALS **	100.00	100.00-			0.00
01-023640	RAY'S REFUSE SERVICE	FEB. GARBAGE PICKUP	928.64	0.00	000000	0/00/00	928.64
01-023640	RAY'S REFUSE SERVICE	FEB. 2022 TRASH COLLECTIONS	31,979.73	31,979.73-	123491	3/07/22	0.00
		** TOTALS **	32,908.37	31,979.73-			928.64
01-023815	REGION XII COG	FEB. TAXI PROGRAM DONATIONS	1,200.00	1,200.00-	123492	3/07/22	0.00
01-023815	REGION XII COG	HOUSING GRANT #15	6,612.00	6,612.00-	123499	3/10/22	0.00
		** TOTALS **	7,812.00	7,812.00-			0.00
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	2,031.19	0.00	000000	0/00/00	2,031.19
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	1,966.43	0.00	000000	0/00/00	1,966.43
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	2,180.34	0.00	000000	0/00/00	2,180.34
		** TOTALS **	6,177.96	0.00			6,177.96
01-003874	RHONDA MART	REFUND GOLF ACH MEMBERSHIP	89.00	89.00-	123483	3/04/22	0.00
		** TOTALS **	89.00	89.00-			0.00
01-024905	SAFETY-KLEEN CORP.	SOLVENT	274.55	0.00	000000	0/00/00	274.55
		** TOTALS **	274.55	0.00			274.55
01-000218	SCOTT HAAKENSON	IOWA TURF CONFERENCE	250.88	250.88-	123479	3/04/22	0.00
		** TOTALS **	250.88	250.88-			0.00
01-025110	SECRETARY OF STATE	NOTARY FEE - FERRIN	30.00	0.00	000000	0/00/00	30.00
		** TOTALS **	30.00	0.00			30.00
01-025250	SHERWIN WILLIAMS CO.	PAINT FOR BALL WASHERS	22.95	0.00	000000	0/00/00	22.95
		** TOTALS **	22.95	0.00			22.95
01-028180	STATE HYGIENIC LABORATORY	WATER SAMPLE ANALYSIS	112.00	0.00	000000	0/00/00	112.00
01-028180	STATE HYGIENIC LABORATORY	FLUORIDE SAMPLES	20.00	0.00	000000	0/00/00	20.00
		** TOTALS **	132.00	0.00			132.00
01-025880	STONE PRINTING CO.	SUPPLIES	15.58	15.58-	123414	2/25/22	0.00
01-025880	STONE PRINTING CO.	SUPPLIES	27.48	27.48-	123414	2/25/22	0.00
01-025880	STONE PRINTING CO.	SUPPLIES	11.00	11.00-	123414	2/25/22	0.00
01-025880	STONE PRINTING CO.	SUPPLIES	20.00	20.00-	123414	2/25/22	0.00
01-025880	STONE PRINTING CO.	PRINTER INK	63.98	0.00	000000	0/00/00	63.98

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=====PAYMENT DATES=====
PAID ITEMS DATES : 2/25/2022 THRU 3/10/2022
PARTIALLY ITEMS DATES: 2/25/2022 THRU 3/10/2022
UNPAID ITEMS DATES :

=====ITEM DATES=====
2/25/2022 THRU 3/10/2022
2/25/2022 THRU 3/10/2022
2/25/2022 THRU 3/10/2022

=====POSTING DATES=====
2/25/2022 THRU 3/10/2022
2/25/2022 THRU 3/10/2022
2/25/2022 THRU 3/10/2022
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-025880	STONE PRINTING CO.	SUPPLIES	398.51	398.51-	123414	2/25/22	0.00
01-025880	STONE PRINTING CO.	NOTEPADS	138.43	0.00	000000	0/00/00	138.43
01-025880	STONE PRINTING CO.	LAMINATING POSTERS	36.70	0.00	000000	0/00/00	36.70
		** TOTALS **	711.68	472.57-			239.11
01-002682	STOREY KENWORTHY/MATT PAR	55,000 UTILITY BILLS	1,441.97	0.00	000000	0/00/00	1,441.97
		** TOTALS **	1,441.97	0.00			1,441.97
01-002272	TIGGES OVERHEAD DOORS	GARAGE DOOR REPAIRS	240.00	0.00	000000	0/00/00	240.00
		** TOTALS **	240.00	0.00			240.00
01-027060	TREASURER OF IOWA	2/16-2/28/2022 SALES TAX	8,484.51	8,484.51-	000000	3/04/22	0.00
		** TOTALS **	8,484.51	8,484.51-			0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 2/19/2022	88.07	88.07-	123415	2/25/22	0.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 2/26/2022	53.97	53.97-	123484	3/04/22	0.00
		** TOTALS **	142.04	142.04-			0.00
01-028174	UNITED STATES CELLULAR	CELL PHONES	222.19	222.19-	123416	2/25/22	0.00
		** TOTALS **	222.19	222.19-			0.00
01-028275	UPTOWN SPORTING GOODS	SOCCER BALLS	810.00	0.00	000000	0/00/00	810.00
01-028275	UPTOWN SPORTING GOODS	SOCCER BALLS	540.00	0.00	000000	0/00/00	540.00
01-028275	UPTOWN SPORTING GOODS	SOCCER BALLS	810.00	0.00	000000	0/00/00	810.00
		** TOTALS **	2,160.00	0.00			2,160.00
01-028814	VAN METER COMPANY, THE	SWITCH/TEMPERATURE CONTROLLER	590.74	0.00	000000	0/00/00	590.74
		** TOTALS **	590.74	0.00			590.74
01-029013	VERIZON WIRELESS	AIR CARDS	320.08	320.08-	123485	3/04/22	0.00
01-029013	VERIZON WIRELESS	CELL PHONES	413.90	413.90-	123485	3/04/22	0.00
		** TOTALS **	733.98	733.98-			0.00
01-030300	WEST CENTRAL IA CLERKS	WCICA DUES	10.00	0.00	000000	0/00/00	10.00
		** TOTALS **	10.00	0.00			10.00
01-003722	ISOLVED BENEFIT SERVICES	JAN HRA CHECKS	8,930.25	8,930.25-	000000	2/28/22	0.00
01-003722	ISOLVED BENEFIT SERVICES	JAN. FLEX & HRA FEES	793.95	793.95-	000000	2/28/22	0.00
01-003722	ISOLVED BENEFIT SERVICES	FEB. HRA & FLEX FEES	293.95	293.95-	000000	3/04/22	0.00
		** TOTALS **	10,018.15	10,018.15-			0.00
	* Payroll Expense		168,536.49				

A C C O U N T S P A Y A B L E  
O P E N I T E M R E P O R T  
S U M M A R Y

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022
PARTIALLY ITEMS DATES:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022
UNPAID ITEMS DATES :		2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	289,875.00	289,875.00CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	153,795.71	0.00	153,795.71
VOID ITEMS	0.00	0.00	0.00
<b>** TOTALS **</b>	<b>443,670.71</b>	<b>289,875.00CR</b>	<b>153,795.71</b>

U N P A I D R E C A P

UNPAID INVOICE TOTALS	154,043.14
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	247.43CR
<b>** UNPAID TOTALS **</b>	<b>153,795.71</b>



	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022
PARTIALLY ITEMS DATES:	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022
UNPAID ITEMS DATES :		2/25/2022 THRU 3/10/2022	2/25/2022 THRU 3/10/2022

FUND TOTALS

001	GENERAL FUND	116,447.38
010	HOTEL/MOTEL TAX	15.80
110	ROAD USE TAX FUND	11,983.46
121	LOCAL OPTION SALES TAX	1,995.00
178	CRIME PREV/SPEC PROJECTS	320.08
304	C.P. STREETS	13,456.00
314	C.P.-STREETS MAINT BLDG	86,587.61
350	C.P. - HOUSING FUND	6,612.00
600	WATER UTILITY FUND	19,234.52
610	SEWER UTILITY FUND	7,890.83
620	STORM WATER UTILITY	573.30
850	MEDICAL INSURANCE FUND	10,018.24
	* PAYROLL EXPENSE	168,536.49
GRAND TOTAL		443,670.71

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MSPW*  
**FROM:** Chad Tiemeyer, Director of Parks and Recreation *GT*  
**DATE:** March 8, 2022  
**SUBJECT:** Carroll Recreation Center Building Improvement Project 2021 Contract Amendment #01 and #02 with RDG Planning and Design

On February 1<sup>st</sup>, the City of Carroll received and opened bids for the Carroll Recreation Center Building Improvements Project. At the February 28<sup>th</sup> Council meeting, the City Council rejected all bids and authorized RDG to begin work for an additional \$76,000 in construction plan design fee for the “Base-Bid” and “Add-Alternate” project as follows:

## “Base Bid” work

- Locker Room Renovations with a total of 4 family changing rooms
- Corridor Improvements- Front Desk, new openings into existing gym
- Addition of wet classroom
- HVAC replacement
  - Includes adding AC in existing gym, no other finishes or lighting improvements.
- Addresses existing sewer pipe/utility replacement

## “Add-Alternate” work

- Add jogging/walking track at second level inside existing gym along the east and west side, taking over mechanical space at the south, and a small north addition with storage underneath.
  - North addition would be brick at the first level and metal stud with metal panel at the second level to reduce the height of the masonry.
- Includes new lighting and finishes in the existing gym, as previously shown.
- Includes the addition of an elevator and circulation stair within the existing storage space to the east of the central community space and up through the existing roof to the second level.
- Appropriate site / civil updates – small impact to site at the north of existing gym.
- Taking over the existing mechanical space for the new track necessitates the following:
  - Relocation of existing electrical gear - \$100,000
  - New pool unit outside on roof - \$450,000 (Current unit is old and our engineer estimates it will need replacing within the next 3-5 years anyway)
    - New pool unit would supply heating and cooling. The existing unit only supplies heat to the pool area.
  - Added structure / reinforcement at roof for pool unit - \$50,000

## ARCHITECTURAL/ENGINEERING FEES

### Original Contract

Design and Bid Phase Fee	\$342,405
Construction Phase Fee	\$114,000
Original Contract Total	\$456,405

### Amendment #1

Replacement of existing AHU's, Sound System, <u>Add Fire Protection System to building</u>	\$29,900
Contract Total after Amendment #1	\$486,305

### Amendment #2

Additional RDG Design Fees- Base Bid	\$28,000
Additional Engineering Fees- 'Add-Alternate	\$48,000
<u>Reduction of Construction Phase Fee</u>	- \$18,000
Contract Total after Amendment #2	\$544,305

## TIMELINE MOVING FORWARD

Since the February 28<sup>th</sup> meeting, City Staff meet with RDG to begin the additional design work to develop plans and specification for the revised project. At this point the anticipated schedule is as follows:

May 12, 2022	Plans will be completed and available to contractors
June 16, 2022	Bids will be due and opened
June 27, 2022	Council will consider the new bids

## INFORMATION ON AMENDMENT #1

During the review of Amendment #02 with RDG, it was discovered that Amendment #01 to the AIA contract was never approved by the City. This work included adding the replacement of air handling units, speakers in new gym and locker rooms, and the addition of fire suppression to the building improvement as required by the state fire code. These items were added to the project and the work has been completed by RDG and has been paid for by the City. RDG is due this amount and the amendment should be approved by the City.

**RECOMMENDATION:** Mayor and City Council consideration and approve of the attached resolutions approving both Amendment of Contract #01 to AIA document B101 with RDG Planning and Design in the amount of \$29,900 and Amendment of Contract #02 to AIA document B101 with RDG Planning and Design in the amount of \$58,000 for the Carroll Recreation Center Building Improvements Project 2021.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AMENDMENT #01 TO THE STANDARD FORM OF AGREEMENT WITH RDG PLANNING & DESIGN FOR PROFESSIONAL SERVICES FOR THE CARROLL RECREATION CENTER, BUILDING IMPROVEMENTS PROJECT 2021.

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that contracts made by the City be Approved by the City Council; and,

WHEREAS, an Amendment #01 to the Standard Form of Agreement for the Professional Services for the development of the Carroll Recreation Center, Building Improvements project has been prepared with RDG Planning & Design; and,

WHEREAS, the City Council has determined that the Amendment #01 to the Standard Form of Agreement is in the best interests of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Amendment #01 to the Standard Form of Agreement with RDG Planning & Design in the amount of \$29,900 for professional services for the Carroll Recreation Center, Building Improvements project is approved and the Mayor is authorized to execute the Agreement on behalf of the City of Carroll, Iowa.

Passed and approved by the Carroll City Council this 14<sup>th</sup> day of March, 2022.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Mark E. Beardmore, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AMENDMENT #02 TO THE STANDARD FORM OF AGREEMENT WITH RDG PLANNING & DESIGN FOR PROFESSIONAL SERVICES FOR THE CARROLL RECREATION CENTER, BUILDING IMPROVEMENTS PROJECT 2021.

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that contracts made by the City be Approved by the City Council; and,

WHEREAS, an Amendment #02 to the Standard Form of Agreement for the Professional Services for the development of the Carroll Recreation Center, Building Improvements project has been prepared with RDG Planning & Design; and,

WHEREAS, the City Council has determined that the Amendment #02 to the Standard Form of Agreement is in the best interests of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Amendment #02 to the Standard Form of Agreement with RDG Planning & Design in the amount of \$58,000 for professional services for the Carroll Recreation Center, Building Improvements project is approved and the Mayor is authorized to execute the Agreement on behalf of the City of Carroll, Iowa.

Passed and approved by the Carroll City Council this 14<sup>th</sup> day of March, 2022.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Mark E. Beardmore, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

## Amendment #01 to AIA document B101

Standard Form of Agreement Between Owner and Architect  
 dated the Seventeenth day of February in the year Two Thousand Twenty-One between **City of Carroll** and **RDG IA Inc**  
 The Agreement provides for professional design services for the following project:  
**Carroll Recreation Center, Building Improvements Project 2021**

**Date of this Amendment:** June 15, 2021

**RDG Project No.:** R3003.272.01

**File No.:** 1.02

1. **DESCRIPTION AND SCOPE OF AMENDED SERVICES:** The Architect's Basic Services shall be amended to include the following:
  - 1.1. Replacement of existing AHU's
  - 1.2. Gym & Locker Room Sound System
  - 1.3. Add Fire Protection System to entire building
2. **CONSTRUCTION COST:** The Owner's Construction Cost budget shall be amended in conformance with the amended scope of services as follows:
  - 2.1. \_\_\_\_\_
3. **SCHEDULE:** The schedule previously established for the Project shall be amended in conformance with the amended scope of services as follows:
  - 3.1. \_\_\_\_\_
4. **COMPENSATION:** For the amended services and conditions described herein, compensation shall be modified as follows:
  - 4.1. \_\_\_\_\_

Basic Compensation per original Agreement	\$ 456,405.00
Amendment No. <u>01</u>	\$ 29,900.00

Total Amended Compensation:	\$ <u>486,305.00</u>
-----------------------------	----------------------

5. **OTHER CONDITIONS:** All conditions of the original Agreement shall apply to this Amendment unless specifically stated below:
  - 5.1. \_\_\_\_\_

This Amendment entered into as of the day and year as first written above.

**OWNER:** City of Carroll

\_\_\_\_\_  
 (signature)

Mark E. Beardmore  
 Mayor

\_\_\_\_\_  
 (printed name and title)

**ARCHITECT:** RDG IA Inc

\_\_\_\_\_  
 (signature)

Jack D. Patton, AIA, LEED AP  
 Principal

\_\_\_\_\_  
 (printed name and title)



## Amendment #02 to AIA document B101

Standard Form of Agreement Between Owner and Architect  
 dated the Seventeenth day of February in the year Two Thousand Twenty-One  
 between **City of Carroll** and **RDG IA Inc.**

The Agreement provides for professional design services for the following project:  
**Carroll Recreation Center, Building Improvements Project 2021**

**Date of this Amendment:** March 3, 2022

**RDG Project No.:** R3003.272.01

**File No.:** 1.02

1. **DESCRIPTION AND SCOPE OF AMENDED SERVICES:** The Architect's Basic Services shall be amended to include the following:
  - 1.1. Redesign and organization of drawing set for rebidding
    - 1.1.1. Locker room renovations, including changing rooms, wet classroom and lifeguard offices
    - 1.1.2. AHU Replacements
    - 1.1.3. Air conditioning in existing gymnasium
  - 1.2. Add Alternate
    - 1.2.1. Addition of suspended walking/jogging track within the existing gym
    - 1.2.2. North addition of storage at Level 1, to accommodate track above
    - 1.2.3. New finishes and lighting in existing gymnasium
    - 1.2.4. New pool AHU
    - 1.2.5. New stair and elevator to gain access to second level track
    - 1.2.6. Connection to existing cardio mezzanine
    - 1.2.7. Connection to existing cardio mezzanine
  - 1.3. Potential Add-Alternate: West Multi-Purpose Rooms
  
2. **CONSTRUCTION COST:** The Owner's Construction Cost budget shall be amended in conformance with the amended scope of services as follows:
  - 2.1. To be determined based on rebid.
  
3. **SCHEDULE:** The schedule previously established for the Project shall be amended in conformance with the amended scope of services as follows:
  - 3.1. Two additional months will be added to the Construction Documents, Bidding/Negotiation, and Construction Administration phases of work.
  
4. **COMPENSATION:** For the amended services and conditions described herein, compensation shall be modified as follows:
  - 4.1. \_\_\_\_\_

Basic Compensation per original Agreement	\$ 456,405.00
Amendment No. <u>01</u>	\$ 29,900.00
Amendment No. <u>02</u>	\$ 58,000.00
Total Amended Compensation:	\$ 544,305.00



5. **OTHER CONDITIONS:** All conditions of the original Agreement shall apply to this Amendment unless specifically stated below:

5.1. All references to RDG IA Inc shall be changed to RDG Planning & Design, Inc.

This Amendment entered into as of the day and year as first written above.

**OWNER:** City of Carroll

**ARCHITECT:** RDG Planning & Design, Inc.

\_\_\_\_\_  
(signature)

**Mark E. Beardmore**  
**Mayor**

\_\_\_\_\_  
(printed name and title)

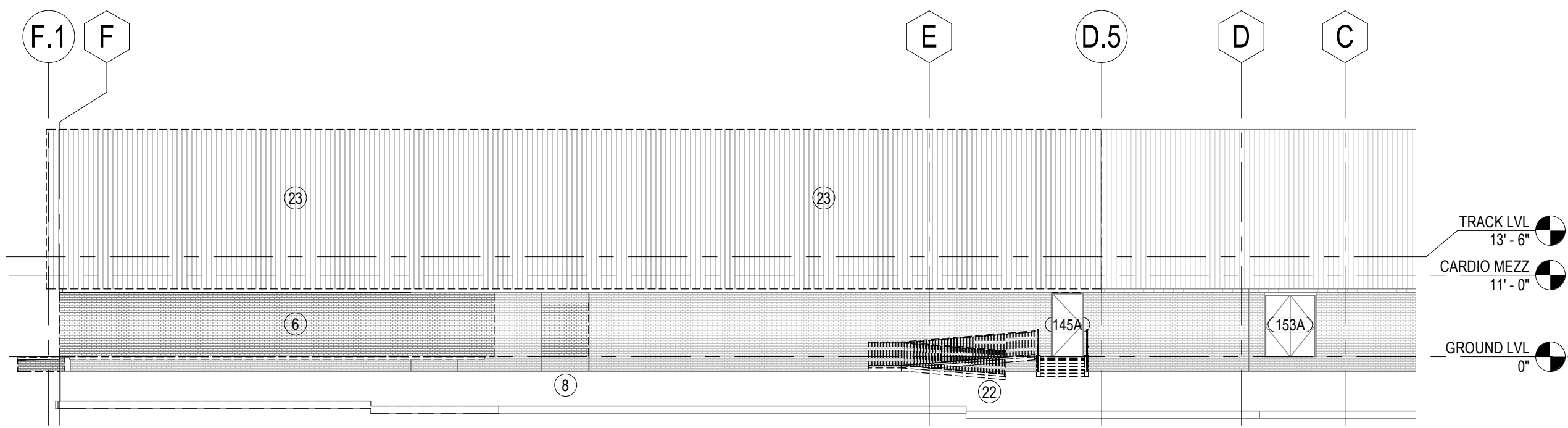
\_\_\_\_\_  
(signature)

**Jack D. Patton, AIA, LEED AP**  
**Principal**

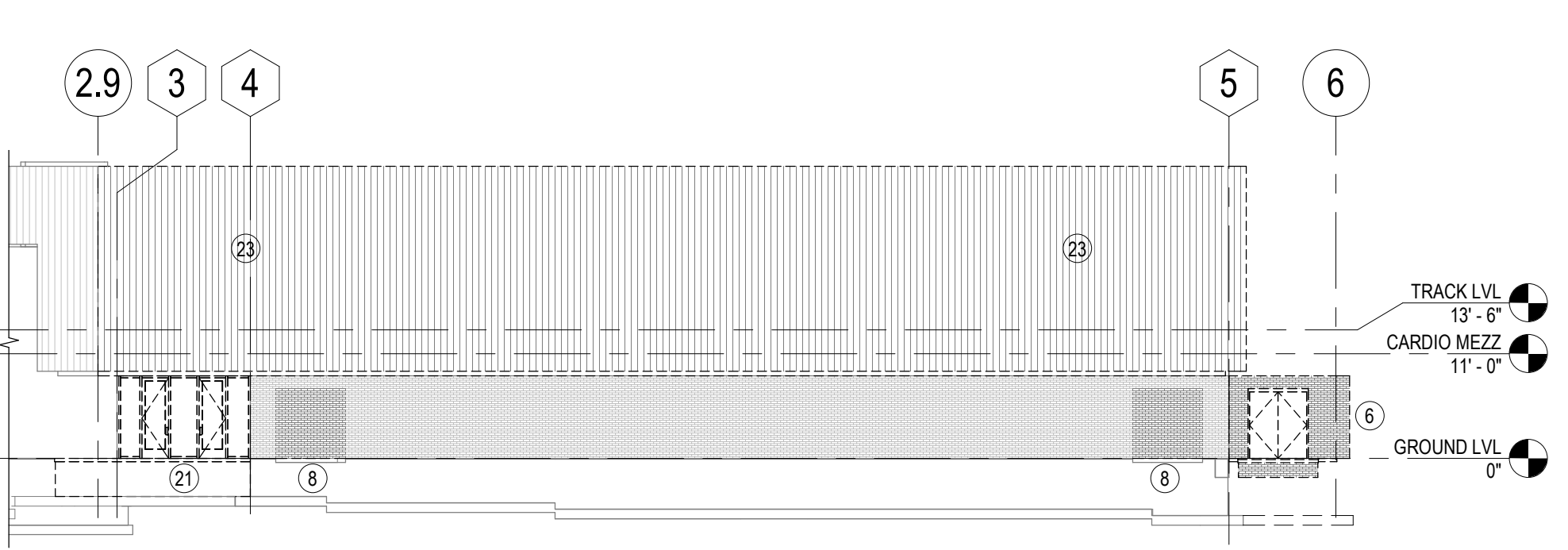
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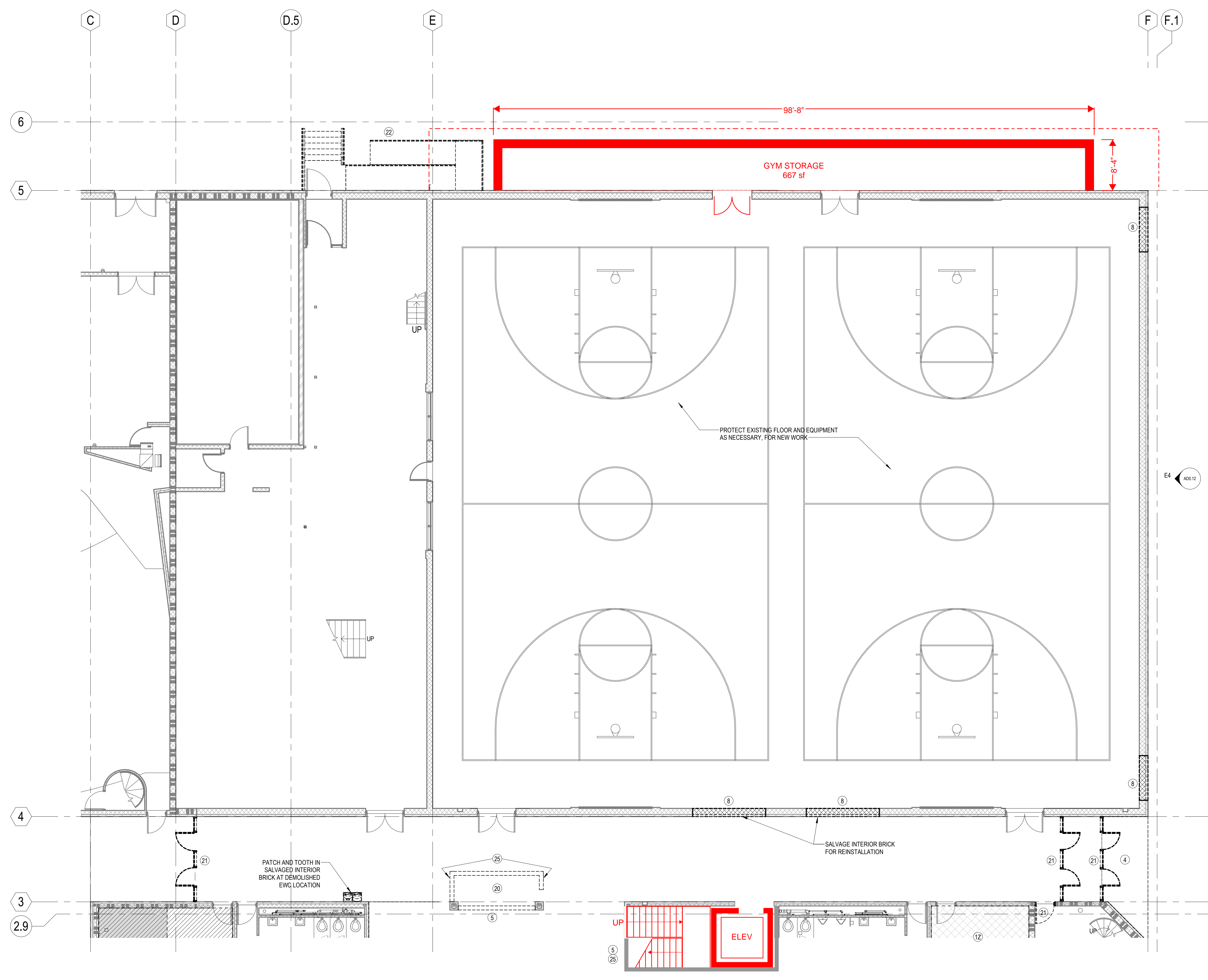




**E2 EXISTING NORTH ELEVATION DEMOLITION**  
1/16" = 1'-0"



**E4 EXISTING EAST ELEVATION DEMOLITION**  
1/16" = 1'-0"



**A1 LEVEL 1 DEMOLITION PLAN - AREA C**  
1/8" = 1'-0"

**GENERAL DEMO NOTES**

- THE DEMOLITION DRAWINGS ARE A SUMMARY AND WILL NOT SHOW ALL SPECIFIC ITEMS FOR REMOVAL. REMOVAL AND MODIFICATION OF EXISTING ITEMS SHALL BE INCLUDED WHERE REQUIRED TO ACCOMMODATE THE NEW WORK SHOWN. BIDDERS VIA FIELD OBSERVATION PRIOR TO BIDDING MUST VERIFY SUCH SPECIFIC ITEMS AND CONDITIONS.
- DASHED LINES REPRESENT ITEMS TO BE REMOVED, EVEN IF NOT SPECIFICALLY KEYS. SOLID LINES INDICATE EXISTING ITEMS TO REMAIN.
- DEMOLITION SHALL BE DONE WITH PROTECTION OF ADJACENT REMAINING WORK TO ALLOW PATCHING BACK TO MATCH EXISTING CONDITIONS OR NEW CONDITIONS. EXPOSED MASONRY SHALL BE TOOTHED INTO EXISTING. SOLID MATERIALS SHALL BE CUT AT PERIMETER, PRIOR TO REMOVAL.
- CUTTING OF NEW OPENINGS IN EXISTING MASONRY REQUIRES NEW STEEL LINTELS AND SHALL BE MADE BY THE GENERAL CONTRACTOR. SEE S05.03 FOR LINTEL REQUIREMENTS. THIS INCLUDES MECHANICAL AND ELECTRICAL OPENINGS NEEDED FOR THE NEW WORK ON THE DEMOLITION PLANS BUT CAN BE DETERMINED BY REVIEWING THE MECH/ELEC DRAWINGS. THE MECHANICAL AND ELECTRICAL TRADE SHALL MAKE MECHANICAL AND ELECTRICAL OPENINGS LESS THAN 12" WIDE.
- CUTTING OF STRUCTURAL MEMBERS FOR NEW OPENINGS SHALL NOT BE DONE UNLESS INDICATED ON THE STRUCTURAL DRAWINGS OR AS APPROVED BY THE STRUCTURAL ENGINEER.
- UNLESS INDICATED ON THE ARCHITECTURAL DEMO DRAWINGS AND EXCEPT AS NOTED ABOVE, THE RESPECTIVE TRADES SHALL CUT, REMOVE AND PATCH BACK THE MATCHING BASE MATERIAL READY FOR FINISH ALL ITEMS NEEDED FOR INSTALLATION OF THEIR WORK. EXPOSED FINISHES SHALL BE PATCHED BACK TO MATCH EXISTING OR SCHEDULED FINISH BY THE FINISH TRADE PERFORMING THE FINISHES FOR THE PROJECT. THIS WORK SHALL NOT BE SHOWN ON THE ARCHITECTURAL DRAWINGS BUT CAN BE DETERMINED BY REVIEW OF ALL CONTRACT DRAWINGS.
- DO NOT DISTURB OR REMOVE MATERIALS SUSPECTED TO CONTAIN ASBESTOS. NOTIFY ARCHITECT.
- ROOFING REMOVAL, IF REQUIRED WILL BE SHOWN ON ROOFING PLAN.
- SEE MECH/ELECTRICAL FOR MECHANICAL/ELECTRICAL DEMOLITION. SEE STRUCTURAL AND SITE DRAWINGS FOR RELATED DEMOLITION WORK.
- PRIOR TO DEMO, VERIFY WITH OWNER IF THEY WISH TO SALVAGE ANY ITEMS.

**DEMOLITION WALL TYPES KEY**

- ALL WALLS AND PARTITIONS ARE MASONRY CONSTRUCTION UNLESS SPECIFICALLY KEYS OTHERWISE. THESE WALLS ARE NOT KEYS.
- C = CONCRETE
  - D = GYPSUM DRYWALL/ STUD OR PLASTER/ STUD PARTITION
  - M = METAL WALL PANEL SYSTEM
  - P = PRECAST CONCRETE/ STUD DRYWALL BACKUP
  - V = MASONRY VENEERS/ STUD DRYWALL BACKUP

**KEYED DEMOLITION NOTES**

- PREFIXES**
- R = THIS PREFIX ADDED TO NUMBERS BELOW INDICATES ITEM TO BE SALVAGED AND RELOCATED.
  - S = THIS PREFIX ADDED TO NUMBERS BELOW INDICATES ITEM TO BE SALVAGED AND DELIVERED TO LOCATION ON SITE FOR OWNER'S RETENTION.
  - X = THIS PREFIX ADDED TO NUMBERS BELOW INDICATES ITEM TO BE REMOVED BY OWNER PRIOR TO CONSTRUCTION.
- C. REMOVE CARPET FLOOR COVERING.
    - R. REMOVE RESILIENT FLOOR COVERING.
    - W. REMOVE WOOD STRIP ATHLETIC FLOORING AND SLEEPER.
    - T. REMOVE CERAMIC TILE FLOORING.
    - Z. REMOVE TERRAZZO FLOORING.
  - C. REMOVE CARPET BASE.
    - R. REMOVE RESILIENT BASE.
    - W. REMOVE WOOD BASE.
    - T. REMOVE CERAMIC TILE BASE.
    - Z. REMOVE TERRAZZO BASE.
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    - D. REMOVE SUSPENDED DRYWALL CEILING SYSTEM.
    - P. REMOVE SUSPENDED PLASTER CEILING SYSTEM.
    - W. REMOVE WOOD SLAT CEILING SYSTEM.
  - REMOVE CONCRETE SLAB ON GRADE INCLUDING THICKENED SLABS AT EXISTING MASONRY WALLS.
  - REMOVE PARTIAL HEIGHT PARTITION.
  - REMOVE BUILDING OR PORTION OF BUILDING COMPLETELY TO TOP OF FOUNDATION WALL ( \* BELOW FLOOR/GRADE). REMOVE FOUNDATION AS REQUIRED FOR NEW CONSTRUCTION. (HATCHED PATTERN INDICATES EXTENT OF PARTIAL REMOVAL).
  - C. CUT OPENING IN STRUCTURAL CONCRETE FLOOR.
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  - REMOVE MIRROR.
  - REMOVE FE OR FED.
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  - REMOVE STRUCTURAL COLUMN AND LINTEL ABOVE.
  - REMOVE TOILET ACCESSORIES.
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  - REMOVE RECESSED DISPLAY CASE OR CABINET.
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  - REMOVE CASEWORK/MILLWORK IN ITS ENTIRETY.
  - REMOVE DOOR AND FRAME.
  - REMOVE EXISTING CONCRETE RAMP AND STAIRS.
  - REMOVE EXISTING METAL SIDING AND FRAMING.
  - REMOVE EXISTING 1" URETHANE INSULATION AND GLUE FROM CMU. EXTENDS FROM 8'-8" AFF UP TO ROOF DECK.
  - CLEAN AND PATCH HOLES IN EXISTING TERRAZZO TO MATCH.

**ARCHITECT**  
RDG Planning & Design  
1000 N. Main Street  
Dallas, Texas, 75205  
Phone: (512) 278-3000

**STRUCTURAL**  
KFF Consulting Engineers  
1000 N. Main Street  
Dallas, Texas, 75205  
Phone: (512) 278-3000

**LIGHTING**  
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716 NORTH GRANT ROAD  
CARROLL, IA 51401

CITY OF CARROLL, IA

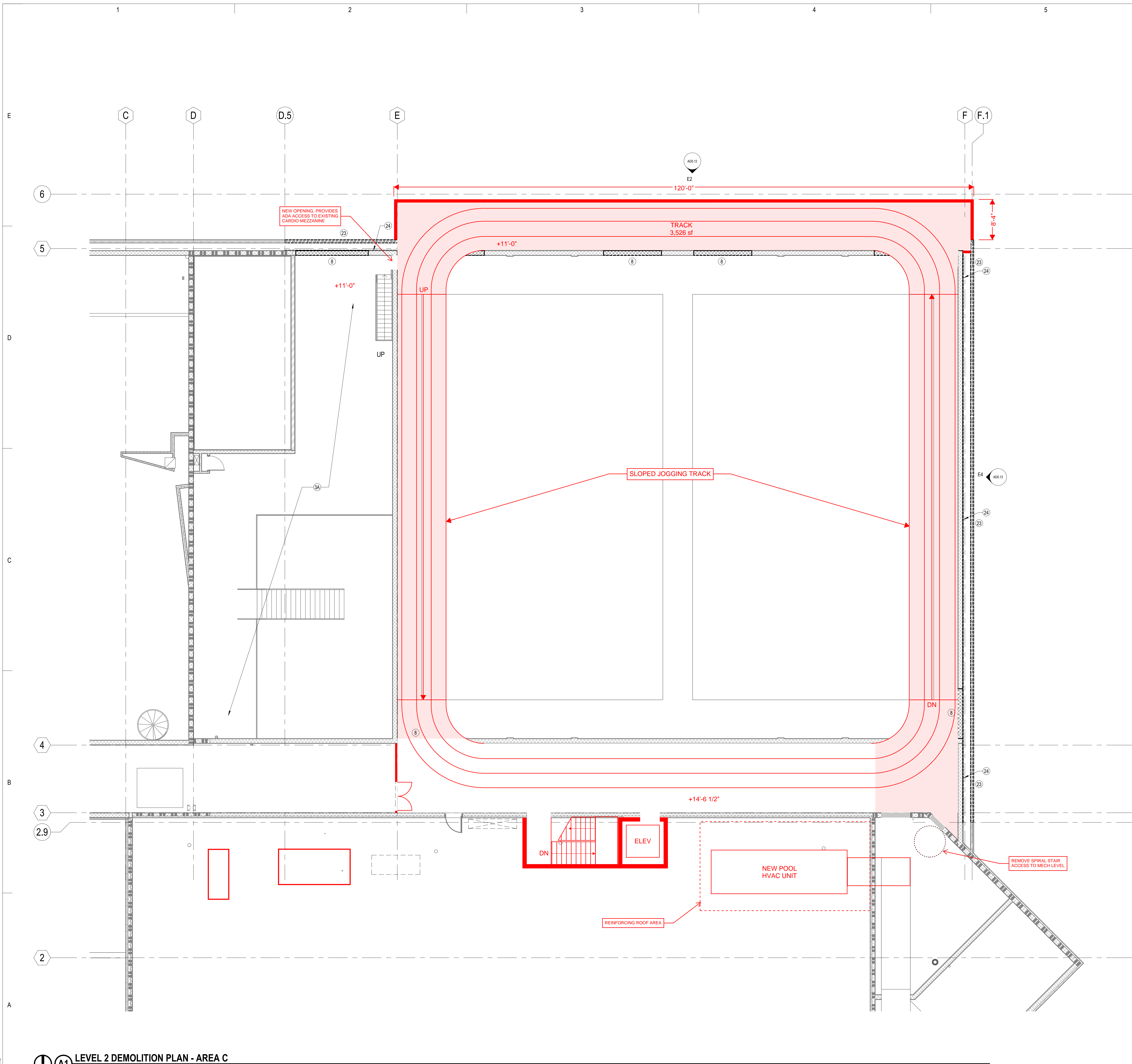
CONSTRUCTION DOCUMENTS 10/20/20  
ISSUANCE DATE 10/20/20  
PROJECT NO. 3063.272.01  
SHEET NO. 02/21

**RDG Planning & Design**  
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**DEMOLITION PLAN LEVEL 1 - AREA C**

**AD0.12**

SHEET DATE: 10/20/20  
 PLOT DATE: 10/20/20 2:51:57 PM



**(A1) LEVEL 2 DEMOLITION PLAN - AREA C**  
1/8" = 1'-0"

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  - CLEAN AND PATCH HOLES IN EXISTING TERRAZZO TO MATCH.



**ARCHITECT**  
RDG Planning & Design  
1000 N. Main Street, Suite 200  
Dallas, Texas 75201  
Phone: (512) 288-3411

**STRUCTURAL**  
KPF Consulting Engineers  
1000 N. Main Street, Suite 200  
Dallas, Texas 75201  
Phone: (512) 278-3000

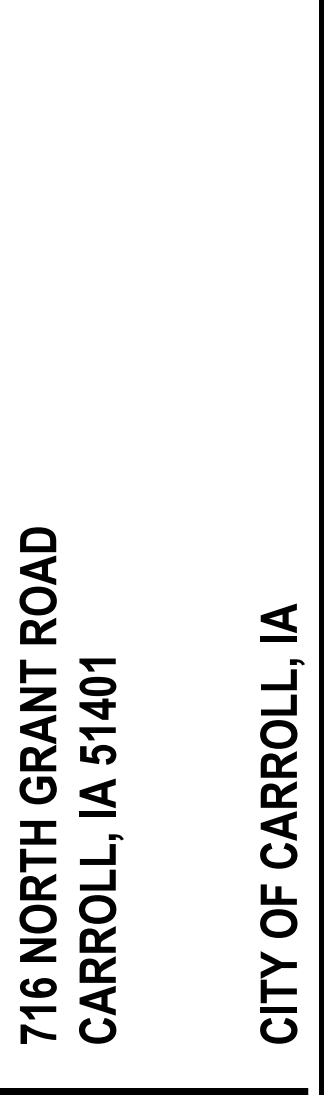
**LIGHTING**  
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**EXPLUMBMECH/ELECTECH**  
KCI Engineering  
1000 N. Main Street, Suite 200  
Dallas, Texas 75201  
Phone: (512) 724-1938

**CIVIL**  
JCO Consulting  
1000 N. Main Street, Suite 200  
Dallas, Texas 75201  
Phone: (512) 288-5110

**716 NORTH GRANT ROAD  
CARROLL, IA 51401**

**CITY OF CARROLL, IA**



CONSTRUCTION DOCUMENTS	ISSUE NO.
ISSUANCE	DATE
PROJECT NO.	3083.272.01
DATE	02/20/21

THESE DOCUMENTS HAVE BEEN PREPARED BY RDG AS SPECIFICALLY FOR THE CARROLL RECREATION CENTER BUILDING IMPROVEMENTS 2021 PROJECT. THEY ARE NOT SUITABLE FOR USE ON OTHER PROJECTS OR IN OTHER LOCATIONS WITHOUT THE EXPRESS WRITTEN APPROVAL AND PARTICIPATION OF RDG. THIS DRAWING MAY NOT REPRESENT ALL CHANGES THAT HAVE OCCURRED DURING BID OR CONSTRUCTION PHASES. CONSTRUCTION DOCUMENTS, SPECIFICATIONS AND CHANGE DOCUMENTS REMAIN THE OFFICIAL CONSTRUCTION DOCUMENTS.

**DEMOLITION PLAN LEVEL 2 - AREA C**

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MSPW*  
**FROM:** Chad Tiemeyer, Director of Parks and Recreation *CT*  
**DATE:** March 9, 2022  
**SUBJECT:** Merchants Park Lease Agreement- Iowa High School Athletic Association- State Baseball 2022

Merchants Park has been selected by the Iowa High School Athletic Association to host the State Baseball Tournament for class 1A and Class 2A for the 2022, 2023 and 2024 seasons. The IHSAA is requesting the attached three-year lease agreement be approved by the City Council.

The City Attorney has reviewed the lease agreement from 2021, and has made alterations extending from 2022 to 2024. The highlights of the agreement are:

- IHSAA is willing to pay \$400 per game fee (14 games) for use of Merchant Park- \$5,600.
- IHSAA is paying the City of Carroll \$1,000 to be used at the City of Carroll's discretion for costs related to the State Baseball Tournament.
- IHSAA shall sell official Iowa High School State Baseball Tournament merchandise and retain all proceeds. Sales of Merchants Park merchandise is permitted; however, no reference to the Iowa High School State Baseball Tournament is allowed on Merchants Park apparel.

**RECOMMENDATION:** Mayor and City Council consideration and approval of the attached lease agreement and resolution for Merchants Park between the City of Carroll and the Iowa High School Athletic Association through 2024.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING THE MERCHANTS PARK LEASE AGREEMENT  
BETWEEN THE CITY OF CARROLL AND IOWA HIGH SCHOOL ATHLETIC  
ASSOCIATION

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the city be approved by the City Council by resolution; and

WHEREAS, the Merchants Park Lease Agreement is attached hereto as Exhibit "A"; and

WHEREAS, it is determined that the approval of the attached lease agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the Merchants Park Lease Agreement, attached as Exhibit "A", be authorized and approved, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this \_\_\_\_ day of March, 2022.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_

Mark E. Beardmore, Mayor

ATTEST:

By: \_\_\_\_\_

Laura A. Schaefer, City Clerk

## MERCHANTS PARK LEASE

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of March, 2022, by and between the City of Carroll, Iowa (City) and Iowa High School Athletic Association (IHSAA).

The parties agree as follows:

1. **PREMISES AND TERM.** The City leases to the IHSAA, Merchants Park in Carroll, Iowa, together with all improvements thereon, and all rights, easements and appurtenances thereto, upon the condition the IHSAA performs as provided herein, regarding the 2022, 2023, 2024 Iowa High School State Baseball Tournaments (Classes 1A and 2A) scheduled to be played on July 18-22, 2022, July 17-21, 2023 and July 22-26, 2024.

After completion of the 2024 tournament on July 26, 2024, the IHSAA shall notify the City by October 1, 2024, if it has interest in leasing the stadium for future year(s) and provide future dates of the tournament. The Parties shall then negotiate a new Lease. If the IHSAA fails to notify the City by October 1, 2024, of its interest for future years, no lease shall be negotiated for the 2025 tournament, unless by mutual consent thereafter.

2. **RENT.** The IHSAA agrees to pay the City as rent: Five Thousand Six Hundred Dollars (\$5,600.00) and other good and valuable consideration, payable within 30 days of the completion of each year's tournament. In addition to the above rent, the IHSAA agrees to pay the City \$1,000 to be used for City personnel, supplies, or other uses related to the Iowa High School State Baseball Tournament.

3. **POSSESSION.** The IHSAA shall be entitled to possession and yield possession to the City as follows:

	<b>Entitled to Possession</b>	<b>Yield Possession By</b>
2022 Tournament	July 18, 2022	July 23, 2022
2023 Tournament	July 17, 2023	July 22, 2023
2024 Tournament	July 22, 2024	July 27, 2024

If an Iowa High School State Baseball Tournaments championship game is required to be played on Saturday due to a rain out, the City reserves the right to host a Carroll Merchants baseball game 2 hours after the final out of the last Iowa High School State Baseball Tournament championship game. If no Iowa High School State Baseball Tournament game is played on Saturday the City reserves the right to host a Carroll Merchants baseball game after 11:00 AM.

4. **USE.** The IHSAA shall use the premises only for the Iowa High School State Baseball Tournament, on the above dates.

**5. CARE AND MAINTENANCE.**

- a) The IHSAA takes the premises As Is.
- b) The City shall maintain the premises.
- c) IHSAA shall not permit nor allow the premises to be damaged or depreciated in value by any act, omission to act or negligence of itself, its agents or employees.

The City represents and warrants that the facilities provided are in compliance with all applicable building, safety, fire, and all other laws, statutes, codes, ordinances, rules, and regulations of federal, state and local governmental agencies, including, without limitations, the Americans with Disabilities Act, as amended, (collectively, “Applicable Laws”). The City hereby further warrants and represents that the improvements and fixtures on the premises meet current industry standards, have been inspected and maintained as required by any applicable building codes or applicable laws, are in good repair and in a safe and working condition as required by the Association, its guests, invitees, and patrons for its intended use, and will be maintained in safe and working condition during the term of the rental.

6. **UTILITIES.** The City shall provide and pay for all utilities which may be used on the premises. The City shall not be liable for damages for failure to provide, or for any disruption of utilities arising from causes beyond the control of the City, provided the City uses reasonable diligence to resume such services.

7. **CONCESSIONS.** The City shall contract for all beverage and food concessions during games and will retain profits or make other arrangements for distribution of profits.

8. **ADMISSIONS AND IHSAA STAFF.** The City shall provide staff at the main entrance for collection of admission. The City shall enforce and adhere to IHSAA admission guidelines, including but not limited to IHSAA pet policy. IHSAA staff shall be available throughout the stadium and during games for assistance to the public in case of need or emergency.

The IHSAA will make no unlawful use of the premises and agrees to comply with all Federal, State and local laws.

9. **PARKING.** The City shall be responsible for orderly parking adjacent to the stadium and the collection of a reasonable fee, if any. The parking fee shall be retained by the City, if determined a fee is to be charged.

10. **APPAREL.** IHSAA shall sell official Iowa High School State Baseball Tournament merchandise and retain all proceeds. Sales of Merchants Park merchandise is

permitted; however, no reference to the Iowa High School State Baseball Tournament is allowed on Merchants Park apparel.

11. **SURRENDER.** Upon the termination of this lease, IHSAA shall surrender the premises to the City in good and clean condition, except for ordinary wear and tear or damage without fault or liability of IHSAA.

12. **ASSIGNMENT AND SUBLETTING.** No assignment or subletting, shall be effective without the prior written consent of the City.

13. **INSURANCE.**

a) **PROPERTY INSURANCE.** The City and IHSAA agree to insure their respective real and personal property for the full insurable value. Such insurance shall cover losses included in the Insurance Services Office Broad Form Causes of Loss.

b) **LIABILITY INSURANCE,** IHSAA shall obtain commercial general liability insurance in the amounts of \$2,000,000 liability insurance for each occurrence and \$3,000,000 liability insurance as aggregate. This policy shall be endorsed to include the City as an additional insured and proof provided to City 30 days prior to the lease beginning.

14. **LIABILITY FOR DAMAGE.** Each party shall be liable to the other for all damage to the property of the other negligently, recklessly or intentionally caused by that party (or their agents, employees or invitees).

15. **INDEMNITY.** Except for any negligence of the City, IHSAA will protect, defend, and indemnify the City from and against any and all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises or due directly or indirectly to the tenancy, use or occupancy there, or any part thereof by IHSAA or any person claiming through or under IHSAA.

16. **DAMAGES.** In the event of damage to the premises, so that IHSAA is unable to conduct the tournament on the premises, this lease may be terminated at the option of either party. Such termination shall be effected by notice of one party to the other and both parties shall thereafter be released from all future obligations hereunder. In the event that the damage to the premises is not due to the actions of the IHSAA, its employees, invitees, or patrons, the IHSAA shall receive a refund of any rental payment made to the City.

17. **MECHANICS' LIENS.** Neither IHSAA, nor anyone claiming by, through, or under IHSAA, shall have the right to file any mechanic's lien against the premises. IHSAA shall give notice in advance to all contractors and subcontractors who may furnish, or agree to furnish, any material, service or labor for any improvement on the premises.

The IHSAA shall not incur any expense on behalf of the City nor is the IHSAA

authorized in any fashion to contract with third parties on behalf of the City.

**18. DEFAULT, NOTICE OF DEFAULT AND REMEDIES.**

EVENTS OF DEFAULT

Each of the following shall constitute an event of default by the IHSAA; 1) Failure to pay rent when due; 2) failure to observe or perform any duties, obligations, agreements, or conditions, imposed on the City or the IHSAA pursuant to the terms of the lease; 3) abandonment of the premises.

REMEDIES

In the event the City or the IHSAA has not remedied a default in a timely manner following a Notice of Default, the IHSAA or the City may proceed with all available remedies at law or in equity, including but not limited to the following: 1) Termination. Either party may declare this lease to be terminated and shall give the other party a written notice of such termination. In the event of termination of this lease by default of the IHSAA, the City shall be entitled to prove claim for and obtain judgment against the IHSAA for the balance of the rent agreed to be paid for the term herein provided, plus all expenses of the City in regaining possession of the premises and the reletting thereof, including attorney's fees and court costs, crediting against such claim, however, any amount obtained by reason of such reletting; 2) Forfeiture. If a default is not remedied in a timely manner, the City may then declare this lease to be forfeited and shall give IHSAA a written notice of such forfeiture, and may, at the time, give IHSAA the notice to quit provided for in Chapter 648 of the Code of Iowa.

**19. ADVERTISING.** Advertising, such as signs, banners, tarps, flags, fence coverings or any other display of advertising is prohibited unless agreed upon by the parties. The City may decorate the exterior wrought iron fence, and grandstand with red, white and blue bunting or other non-advertising enhancements or decorations.

**20. NOTICES AND DEMANDS.** All notices shall be given to the parties hereto at the addresses designated unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such notice shall be considered given under the terms of this lease when it is deposited in the U.S. Mail, registered or certified, properly addressed, return receipt requested and postage prepaid.

**21. PROVISIONS BINDING.** Each and every covenant and agreement herein contained shall extend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.



22. **CERTIFICATION.** The IHSAA certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitation this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. The IHSAA hereby agrees to defend, indemnify and hold harmless the City from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

CITY OF CARROLL, IOWA

IOWA HIGH SCHOOL ATHLETIC  
ASSOCIATION

By: \_\_\_\_\_

Mark E. Beardmore Mayor  
627 N Adams Street  
Carroll, IA 51401

LANDLORD

By: \_\_\_\_\_

Tom Keating, Executive Director  
1605 Story Street  
Boone, IA 50036

TENANT

ATTEST:

By: \_\_\_\_\_

Laura Schaefer, Clerk

m:\janet\word\dsb\0misc-21\ihsaa agreement 2024

# City of Carroll

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627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MSPW*

**FROM:** Chad Tiemeyer, Director of Parks and Recreation *GT*

**DATE:** March 9, 2022

**SUBJECT:** Adult Softball Field Lease Agreement- Kuemper Catholic Softball- 2022

- Resolution- Adult Softball Field Lease Agreement between the City of Carroll and Kuemper Catholic School System

Kuemper Catholic School has requested use of the south Adult Softball Field located east of Merchants Stadium for use by their varsity and junior varsity softball teams. This request has been made due to the shortened and compressed seasons as directed by the Iowa Girls High School Athletic Union. With this new softball schedule, the Carroll Community School District and Kuemper Catholic cannot both schedule as many home games causing the Kuemper Knights to play extra away games.

Kuemper has also agreed to make upgrades to the facility with prior approval by the City. Upgrades discussed could include work to dugouts, improving playing conditions, and sound system renovations. A removable and portable fence, which will be purchased by Kuemper Catholic, is proposed to correct the size of the field for high school play.

The attached lease agreement for the south Adult Softball Field is similar to previous lease agreements with Kuemper High School and field usage. The priority of field availability would be given to the Adult Softball League that utilizes the two Adult Softball Fields for their regularly scheduled league nights and tournaments.

**RECOMMENDATION:** Mayor and City Council consideration and approval of the attached lease agreement and resolution with Kuemper Catholic School System for the use of the south Adult Softball Field for the 2022 softball season.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING THE ADULT SOFTBALL FIELD LEASE AGREEMENT  
BETWEEN THE CITY OF CARROLL AND KUEMPER CATHOLIC SCHOOL SYSTEM

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the city be approved by the City Council by resolution; and

WHEREAS, the Adult Softball Field Lease Agreement is attached hereto as Exhibit "A";  
and

WHEREAS, it is determined that the approval of the attached Lease Agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the Adult Softball Field Lease Agreement, attached as Exhibit "A", be authorized and approved, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this \_\_\_\_ day of March, 2022.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_

Mark E. Beardmore, Mayor

ATTEST:

By: \_\_\_\_\_

Laura A. Schaefer, City Clerk

**ADULT SOFTBALL FIELD LEASE**  
**Kuemper Catholic School System**

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the City of Carroll, Iowa (Landlord) and Kuemper Catholic School System (Tenant).

The parties agree as follows:

**1. PREMISES AND TERM.** Landlord leases to Tenant, the Adult Softball Field in Carroll, Iowa, together with all improvements thereon, and all rights, easements and appurtenances thereto, upon the condition the Tenant performs as provided in this Lease for the 2022 softball season (April 1st through July 31st). However, if tenant fails to utilize the field for a period greater than 30 days during the lease term, the lease shall terminate.

After the 2022 softball season the Tenant shall notify the Landlord if it wishes to lease for the following year by December 31<sup>st</sup> of that year. The Parties may then negotiate a new Lease.

**2. RENT.** Tenant agrees to pay Landlord as rent: \$1750, (approximately \$25.00 per hour for the season, for field lighting and Parks Department Staff personnel duties). The Landlord will consider a reduction in the annual rent for any permanent improvements made to the facility that improves the overall facility. Said improvement shall be agreed to by the Landlord in advance, donated and in the end owned by the City of Carroll, and be open to use by members of the general public.

**3. POSSESSION.** Tenant shall be entitled to possession for their scheduled games and practices May 1st, 2022, and shall yield all possession to Landlord on the last day of this Lease, which is July 31st, 2022. Temporary out field fencing and other temporary items shall be removed from the fields by the Tenant at the end of each game and practice unless agreed upon by Landlord.

**4. USE.** Tenant shall use the premises only for Kuemper Catholic School System softball, games and practices. Associated promotional softball events must be specifically authorized by the Landlord and proof of additional insurance must be provided as required by the Landlord.

Priority use of the field shall be as follows:

a) Scheduling for Kuemper Catholic School System softball team will be in agreement with Carroll Parks and Recreation, but must be presented and approved by the Director of Parks and Recreation before the end of each calendar year. The adult softball league and Carroll Parks and Recreation take first priority for the field.

b) Kuemper Catholic School System shall meet with the Carroll Parks and Recreation Director to develop a practice schedule that is mutually acceptable to all parties. If a mutually acceptable practice schedule cannot be established, then the Director of Parks and Recreation will establish a practice schedule. The practice schedule approved by the Carroll

Director of Parks and Recreation shall be final. Practices can be preempted by the need to reschedule a game.

#### **5. CARE AND MAINTENANCE.**

- a) The Tenant takes the premises as is.
- b) The Landlord shall maintain the premises.
- c) The Tenant will assist in the maintenance of the premises under the direction and supervision of the Landlord. Tenant shall make no structural changes or alterations without prior consultation and written consent of Landlord.
- d) Tenants shall not permit nor allow the premises to be damaged or depreciated in value by any act, omission to act or negligence of itself, its agents or employees.
- e) Assisted maintenance will be requested of the Tennant. This shall include repair of batter's boxes, pitching mounds, and basepaths after each practice and game.

**6. UTILITIES.** The Landlord shall pay for all utilities which may be used on the premises. Landlord shall not be liable for damages for failure to perform as herein provided, or for any stoppage for needed repairs or for improvements or arising from causes beyond the control of Landlord, provided Landlord uses reasonable diligence to resume such services.

The Landlord may contract for all non-alcohol drinks and food concessions during games and will retain profits pursuant to its concessions contract with the concession vendor.

The Tenant shall provide staff at the entrance for collection of any admission fee and Tenant's staff shall be available throughout the game for assistance to the public in case of need or emergency.

The Landlord is under no obligation to provide staffing or supervision at Slow Pitch Fields at any time including but not limited to tenant games and practices.

The Tenant will attend to the field under the supervision of Landlord during its use, which may include dragging, lining and chalking before the games. After each game, the Tenant shall also attend to the field, by picking up trash and generally policing the area.

No custodial fees will be charged when custodial staff is scheduled to be on duty for event or game. When custodial work is not done following an event, estimated supervision and cleanup fees will be determined by the Director of Parks and Recreation and the Parks Superintendent. If additional fees are required after the conclusion of the event, the entity will be billed for those costs.

The Tenants will make no unlawful use of the premises and agree to comply with all Federal, State and local laws.

**7. SURRENDER.** Upon the termination of this lease, Tenant shall surrender the premises to Landlord in good and clean condition, except for ordinary wear and tear or damage without fault or liability of Tenant.

**8. ASSIGNMENT AND SUBLETTING.** No assignment or subletting, shall be effective without the prior written consent of Landlord.

**9. INSURANCE.**

a) **PROPERTY INSURANCE.** Landlord and Tenant agree to insure their respective real and personal property for the full insurable value. Such insurance shall cover losses included in the Insurance Services Office Broad Form Causes of Loss. To the extent permitted by their policies the Landlord and Tenants waive all rights of recovery against each other.

b) **LIABILITY INSURANCE,** Tenant shall obtain commercial general liability insurance in the amounts of \$1,000,000 liability insurance for each occurrence and \$3,000,000 liability insurance as aggregate. This policy shall be endorsed to include the Landlord as an additional insured and proof provided to Landlord 30 days prior to lease beginning.

**10. LIABILITY FOR DAMAGE.** Each party shall be liable to the other for all damage to the property of the other negligently, recklessly or intentionally caused by that party (or their agents, employees or invitees).

**11. INDEMNITY.** Except for any negligence of Landlord, Tenant will protect, defend, and indemnify Landlord from and against any and all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises or due directly or indirectly to the tenancy, use or occupancy there, or any part thereof by Tenant or any person claiming through or under Tenant.

**12. DAMAGES.** In the event of damage to the premises, so that Tenant is unable to conduct activities on the premises, this lease may be terminated at the option of either party. Such termination shall be affected by notice of one party to the other within twenty days after such notice; and both parties shall thereafter be released from all future obligations hereunder. If temporary fencing damages any irrigation lines, the Tenant will be charged for repair or replacement of damaged area.

**13. MECHANICS' LIENS.** Neither Tenant, nor anyone claiming by, through, or under Tenant, shall have the right to file any mechanic's lien against the premises. Tenant shall give notice in advance to all contractors and subcontractors who may furnish, or agree to furnish, any material, service or labor for any improvement on the premises.

The tenant shall not incur any expense on behalf of the Landlord nor is the Tenant authorized in any fashion to contract with third parties on behalf of the Landlord. Any expenditure made by the Tenant on the premises must be approved by the Landlord along with proof of ability to pay for the expenditures or improvements.

**14. DEFAULT, NOTICE OF DEFAULT AND REMEDIES.**

## EVENTS OF DEFAULT

Each of the following shall constitute an event of default by Tenant; 1) Failure to pay rent when due; 2) failure to observe or perform any duties, obligations, agreements, or conditions, imposed on Tenant pursuant to the terms of the lease; 3) abandonment of the premises.

## NOTICE OF DEFAULT

Landlord shall give Tenant a written notice specifying the default and giving the Tenants ten (10) days in which to correct the default. If there is a default (other than for nonpayment of a monetary obligation of Tenant, including rent) that cannot be remedied in ten (10) days by diligent efforts of the Tenant, Tenant may propose an additional period of time in which to remedy the default. Consent to additional time must be granted by Landlord.

## REMEDIES

In the event Tenant has not remedied a default in a timely manner following a Notice of Default, Landlord may proceed with all available remedies at law or in equity, including but not limited to the following: 1) Termination. Landlord may declare this lease to be terminated and shall give Tenant a written notice of such termination. In the event of termination of this lease, Landlord shall be entitled to prove claim for and obtain judgment against Tenant for the balance of the rent agreed to be paid for the term herein provided, plus all expenses of Landlord in regaining possession of the premises and the reletting thereof, including attorney's fees and court costs, crediting against such claim, however, any amount obtained by reason of such reletting; 2) Forfeiture. If a default is not remedied in a timely manner, Landlord may then declare this lease to be forfeited and shall give Tenant a written notice of such forfeiture, and may, at the time, give Tenant the notice to quit provided for in Chapter 648 of the Code of Iowa.

15. **ADVERTISING.** Temporary logos and advertising, such as signs, banners, tarps, flags, front fence signs and covers are allowed for game day activities and shall be removed at the conclusion of the contest. Permanent logos and advertising, such as signs, banners, tarps, flags, fence coverings or any other display of advertising is prohibited.

16. **NOTICES AND DEMANDS.** All notices shall be given to the parties hereto at the addresses designated unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such notice shall be considered given under the terms of this lease when it is deposited in the U.S. Mail, registered or certified, properly addressed, return receipt requested and postage prepaid.

17. **PROVISIONS BINDING.** Each and every covenant and agreement herein contained shall extend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.

18. **CERTIFICATION.** Tenant certifies that it is not acting, directly or indirectly, for or

on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitation this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

CITY OF CARROLL, IOWA –  
LANDLORD

Kuemper Catholic School System  
– TENANT

By: \_\_\_\_\_  
Mark Beardmore, Mayor  
City Hall  
627 N. Adams St.  
Carroll, IA 51401

By: \_\_\_\_\_  
Kuemper Catholic School System  
109 S. Clark St  
Carroll, IA 51401

ATTEST:

By: \_\_\_\_\_  
Laura Schaefer, Clerk



# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MSPW*

**FROM:** Laura A. Schaefer, Finance Director/City Clerk *las*

**DATE:** March 9, 2022

**SUBJECT:** Not to Exceed \$2,650,000 General Obligation Capital Loan Notes (Street Improvements)

- Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder
- Resolution instituting proceedings to take additional action
- Resolution authorizing the issuance and levying a tax for the payment thereof

The FY 2023 budget proposal contains a debt issuance for a street improvement project. This debt issuance is an essential corporate purpose. Iowa Code Sections 384.24A and 384.25 allows for cities to issue debt as essential corporate purpose. A public hearing needs to be conducted and a “pre-levy” resolution approved prior to adopting the FY 2023 budget.

The notice of public hearing was published in the Carroll Times Herald on Friday, March 4, 2022.

A public hearing will need to be conducted at the Council meeting with action to be taken on the enclosed resolution entitled “Resolution instituting proceedings to take additional action for the issuance of not to exceed \$2,650,000 General Obligation Capital Loan Notes.” This resolution will document the receipt of any oral or written objections to the issuance of the capital loan notes.

If the resolution instituting proceedings to take additional action is approved, Council would then need to take action on the resolution authorizing the issuance of and levying a tax for the payment of the capital loan notes. This “pre-levy” resolution tells the public that the City has a need for money to pay for debt service (principal and interest) for these specific projects from capital loan notes to be sold at a later date. The “pre-levy” resolution gives the basis for the debt service to be included in the FY 2023 budget. It does not bind Council to the repayment schedule.

Passage of the attached “pre-levy” resolution authorizes the City to include the anticipated debt service to be paid during FY 2023 and levy a tax to pay for the debt. The current anticipated total debt service amount of principal and interest for FY 2023 is \$349,568 and has been incorporated into the City’s proposed levy rate of \$11.85703. A final repayment schedule will be determined when the debt is issued but not to exceed nine (9) years.

**RECOMMENDATION:** At the close of the public hearing, Council consideration of the following:

1. Resolution instituting proceedings to take additional action for the issuance of not to exceed \$2,650,000 General Obligation Capital Loan Notes and
2. Resolution authorizing the issuance of General Obligation Capital Loan Notes, Series 2022, and levying a tax for the payment thereof

## **ITEMS TO INCLUDE ON AGENDA**

### **CITY OF CARROLL, IOWA**

Not to Exceed \$2,650,000 General Obligation Capital Loan Notes

- Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder.
- Resolution instituting proceedings to take additional action.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

March 14, 2022

The City Council of the City of Carroll, State of Iowa, met in \_\_\_\_\_ session, in the Council Chambers, City Hall, 627 N. Adams Street, Carroll, Iowa, at \_\_\_\_\_ .M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_

Absent: \_\_\_\_\_

Vacant: \_\_\_\_\_

\* \* \* \* \*

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$2,650,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of the opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street or bridge improvements; the acquisition, installation, and repair of sidewalks, pedestrian overpasses and underpasses, trails, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices, and the acquisition of any real estate needed for any of the foregoing purposes, for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 384.24A and 384.25 of the Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that \_\_\_\_\_ written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and \_\_\_\_\_ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member \_\_\_\_\_ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$2,650,000 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of notes to the meeting to be held at \_\_\_\_\_ .M. on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at this place.

Council Member \_\_\_\_\_ seconded the motion. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the measure duly adopted.

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE  
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO  
EXCEED \$2,650,000 GENERAL OBLIGATION CAPITAL  
LOAN NOTES**

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$2,650,000 General Obligation Capital Loan Notes, for the essential corporate purposes, in order to provide funds to pay the costs of the opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street or bridge improvements; the acquisition, installation, and repair of sidewalks, pedestrian overpasses and underpasses, trails, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices, and the acquisition of any real estate needed for any of the foregoing purposes, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the City and residents thereof.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLL, STATE OF IOWA:**

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$2,650,000 General Obligation Capital Loan Notes, for the foregoing essential corporate purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in

service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 14<sup>th</sup> day of March, 2022.

---

Mayor

ATTEST:

---

City Clerk

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF CARROLL )

I, the undersigned City Clerk of the City of Carroll, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Carroll, State of Iowa

(SEAL)



**ITEMS TO INCLUDE ON AGENDA**  
**CITY OF CARROLL, IOWA**

General Obligation Capital Loan Notes, Series 2022

- Resolution authorizing the issuance and levying a tax for the payment thereof.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

March 14, 2022

The City Council of the City of Carroll, State of Iowa, met in \_\_\_\_\_ session, in the Council Chambers, City Hall, 627 N. Adams Street, Carroll, Iowa, at \_\_\_\_\_ .M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_

Absent: \_\_\_\_\_

Vacant: \_\_\_\_\_

\* \* \* \* \*

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2022, AND LEVYING A TAX FOR THE PAYMENT THEREOF", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the Resolution duly adopted as follows:

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE ISSUANCE OF  
GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES  
2022, AND LEVYING A TAX FOR THE PAYMENT THEREOF**

WHEREAS, the City of Carroll, State of Iowa ("Issuer"), is a municipal corporation, organized and existing under the Constitution and laws of the State of Iowa, and is not affected by any special legislation; and

WHEREAS, the Issuer is in need of funds to pay costs of the opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street or bridge improvements; the acquisition, installation, and repair of sidewalks, pedestrian overpasses and underpasses, trails, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices, and the acquisition of any real estate needed for any of the foregoing purposes (the "Project"), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, Series 2022 be issued; and

WHEREAS, the City Council has taken such acts as are necessary to authorize issuance of the Notes.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLL, STATE OF IOWA:

Section 1. Authorization of the Issuance. General Obligation Capital Loan Notes, Series 2022 shall be issued pursuant to the provisions of Iowa Code Sections 384.24A and 384.25 for the purposes covered by the hearing.

Section 2. Levy of Annual Tax. For the purpose of providing funds to pay the principal and interest as required under Chapter 76.2, there is levied for each future year the following direct annual tax upon all the taxable property in the City of Carroll, State of Iowa, to wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$349,568	2022/2023
\$558,612	2023/2024
\$848,616	2024/2025
\$161,525	2025/2026
\$163,417	2026/2027
\$165,111	2027/2028
\$161,586	2028/2029
\$162,956	2029/2030
\$164,096	2030/2031

Principal and interest coming due at any time when the proceeds of the tax on hand are insufficient to pay the amount due shall be promptly paid when due from current funds available for that purpose and reimbursement must be made.

Section 3. Amendment of Levy of Annual Tax. Based upon the terms of the future sale of the Notes to be issued, this Council will file an amendment to this Resolution ("Amended Resolution") with the County Auditor.

Section 4. Filing. A certified copy of this Resolution shall be filed with the County Auditor of County of Carroll, State of Iowa, who shall, pursuant to Iowa Code Section 76.2, levy, assess and collect the tax in the same manner as other taxes and, when collected, these taxes shall be used only for the purpose of paying principal and interest on the Notes.

PASSED AND APPROVED this 14<sup>th</sup> day of March, 2022.

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Mayor

ATTEST:

---

City Clerk

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF CARROLL )

I, the undersigned City Clerk of the City of Carroll, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk, City of Carroll, State of Iowa

(SEAL)

# City of Carroll

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627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager *MSPW*

**FROM:** Laura A. Schaefer, City Clerk/Finance Director *las*

**DATE:** March 9, 2022

**SUBJECT:** FY 2022/2023 Budget

1. Public Hearing
2. Resolution Adopting the FY 2023 Annual Budget

Attached is a Resolution adopting the FY 2022/2023 Budget. A public hearing needs to be held and any changes to the budget need to be made before the Resolution is adopted.

The proposed budget notice of public hearing was published in the Carroll Times Herald on Friday, March 4, 2022 which is within the requirements of State of Iowa Code. A copy of the detailed budget that will be filed with the State of Iowa is also attached for your review.

If you have any questions, please stop by the office or call.

**RECOMMENDATION:** At the close of the public hearing, Council approval of the Resolution adopting the Fiscal Year 2022/2023 Budget.



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023.

BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the Certification of Taxes with a total tax rate of 11.85703 for FY 2022/2023 be approved.
2. That the Budget Estimate that was published on March 4, 2022 be approved as published.
3. That the detailed budget showing estimated revenues and expenditures by program which support the Certification of Taxes and Budget Estimate be approved.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are directed to certify this Resolution, make all filings as required by law and set up the City's books in accordance with the summary and details as adopted.

ADOPTED AND PASSED BY THE CITY COUNCIL OF THE CITY OF CARROLL, IOWA, this 14th day of March, 2022.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By \_\_\_\_\_  
Mark E. Beardmore, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES

The City of: CARROLL County Name: CARROLL COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	526,491,763	2b	517,520,785	<b>City Number: 14-116</b> <b>Last Official Census: 10,321</b>
DEBT SERVICE	3a	574,203,079	3b	565,232,101	
Ag Land	4a	552,706			

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			5	4,264,583	4,191,918	43 8.10000
<b>Non-Voted Other Permissible Levies</b>							
Contract for use of Bridge	0.67500			6		0	44 0.00000
Opr & Maint publicly owned Transit	0.95000			7		0	45 0.00000
Rent, Ins. Maint of Civic Center	Amt Nec			8		0	46 0.00000
Opr & Maint of City owned Civic Center	0.13500			9		0	47 0.00000
Planning a Sanitary Disposal Project	0.06750			10		0	48 0.00000
Aviation Authority (under sec.330A.15)	0.27000			11		0	49 0.00000
Levee Impr. fund in special charter city	0.06750			13		0	51 0.00000
Liability, property & self insurance costs	Amt Nec			14	260,000	255,567	52 0.49383
Support of a Local Emerg.Mgmt.Comm.	Amt Nec			462		0	465 0.00000
<b>Voted Other Permissible Levies</b>							
Instrumental/Vocal Music Groups	0.13500			15		0	53 0.00000
Memorial Building	0.81000			16		0	54 0.00000
Symphony Orchestra	0.13500			17		0	55 0.00000
Cultural & Scientific Facilities	0.27000			18		0	56 0.00000
County Bridge	As Voted			19		0	57 0.00000
Missi or Missouri River Bridge Const.	1.35000			20		0	58 0.00000
Aid to a Transit Company	0.03375			21		0	59 0.00000
Maintain Institution received by gift/devise	0.20500			22		0	60 0.00000
City Emergency Medical District	1.00000			463		0	466 0.00000
Support Public Library	0.27000			23		0	61 0.00000
Unified Law Enforcement	1.50000			24		0	62 0.00000
<b>Total General Fund Regular Levies (5 thru 24)</b>				25	4,524,583	4,447,485	
Ag Land	3.00375			26	1,661	1,661	63 3.00375
<b>Total General Fund Tax Levies (25 + 26)</b>				27	4,526,244	4,449,146	
<b>Special Revenue Levies</b>							
Emergency (if general fund at levy limit)	0.27000			28		0	64 0.00000
Police & Fire Retirement	Amt Nec			29	235,000	230,995	0.44635
FICA & IPERS (if general fund at levy limit)	Amt Nec			30	400,000	393,186	0.75975
Other Employee Benefits	Amt Nec			31	345,129	339,250	0.65553
<b>Total Employee Benefit Levies (29,30,31)</b>				32	980,129	963,431	65 1.86163
<b>Sub Total Special Revenue Levies (28+32)</b>				33	980,129	963,431	
<b>As Req</b>		<b>With Gas &amp; Elec Valuation</b>	<b>Without Gas &amp; Elec Valuation</b>				
SSMID 1		0	0	34		0	66 0.00000
SSMID 2		0	0	35		0	67 0.00000
SSMID 3		0	0	36		0	68 0.00000
SSMID 4		0	0	37		0	69 0.00000
SSMID 5		0	0	555		0	565 0.00000
SSMID 6		0	0	556		0	566 0.00000
SSMID 7		0	0	1177		0	1179 0.00000
SSMID 8		0	0	1185		0	1187 0.00000
<b>Total Special Revenue Levies</b>				39	980,129	963,431	
Debt Service Levy 76.10(6)	Amt Nec			40	804,783	792,212	70 1.40157
Capital Projects (Capital Improv. Reserve)	0.67500			41		0	71 0.00000
<b>Total Property Taxes (27+39+40+41)</b>				42	6,311,156	6,204,789	72 11.85703

(Signature)

(Date)

(County Auditor)

(Date)

**NOTICE OF PUBLIC HEARING - CITY OF CARROLL - PROPOSED PROPERTY TAX LEVY  
Fiscal Year July 1, 2022 - June 30, 2023**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

**Meeting Date:** 2/28/2022 **Meeting Time:** 05:15 PM **Meeting Location:** Council Chambers, City Hall, 627 N Adams Street, Carroll, IA 51401

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
www.cityofcarroll.com

City Telephone Number  
(712) 792-1000

	<b>Current Year Certified Property Tax 2021 - 2022</b>	<b>Budget Year Effective Property Tax 2022 - 2023</b>	<b>Budget Year Proposed Maximum Property Tax 2022 - 2023</b>	<b>Annual % CHG</b>
Regular Taxable Valuation	532,574,376	526,491,763	526,491,763	
Tax Levies:				
Regular General	4,313,852	4,313,852	4,264,583	
Contract for Use of Bridge	0	0	0	
Opr & Maint Publicly Owned Transit	0	0	0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.	0	0	0	
Opr & Maint of City-Owned Civic Center	0	0	0	
Planning a Sanitary Disposal Project	0	0	0	
Liability, Property & Self-Insurance Costs	203,000	203,000	260,000	
Support of Local Emer. Mgmt. Commission	0	0	0	
Emergency	0	0	0	
Police & Fire Retirement	250,000	250,000	250,000	
FICA & IPERS	500,000	500,000	425,500	
Other Employee Benefits	283,950	283,950	455,629	
<b>Total Tax Levy</b>	<b>5,550,802</b>	<b>5,550,802</b>	<b>5,655,712</b>	<b>1.88</b>
<b>Tax Rate</b>	<b>10.42259</b>	<b>10.54300</b>	<b>10.74226</b>	

**Explanation of significant increases in the budget:**

Increase costs for employee benefits, tort liability, property and worker compensation insurance

**If applicable, the above notice also available online at:**

www.cityofcarroll.com/finance; www.carroll-library.org; Facebook.com/cityofcarroll; Facebook.com/carrollpolice; Facebook.com/CPLCarrollia;  
Twitter.com/cityofcarroll; Twitter.com/carrollLibrary; Instagram.com/Carroll.Library; www.pinterest.com/carrollpublib; www.carrollreccenter.com;  
www.Facebook.com/CarrollRecreationCenter

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

\*\*Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

**FUND BALANCE**

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
<b>Annual Report FY 2021</b>										
Beginning Fund Balance July 1	1	4,310,727	2,513,108	133,181	88,662	7,275,027	575,298	14,896,003	8,440,865	23,336,868
Actual Revenues Except Beg Balance	2	8,137,738	4,547,771	1,145,563	1,396,155	2,861,338	59,098	18,147,663	7,031,112	25,178,775
Actual Expenditures Except End Balance	3	7,507,937	3,626,247	1,112,380	1,391,943	3,819,383	0	17,457,890	6,624,215	24,082,105
Ending Fund Balance June 30	4	4,940,528	3,434,632	166,364	92,874	6,316,982	634,396	15,585,776	8,847,762	24,433,538
<b>Re-Estimated FY 2022</b>										
Beginning Fund Balance	5	4,940,528	3,434,632	166,364	92,874	6,316,982	634,396	15,585,776	8,847,762	24,433,538
Re-Est Revenues	6	8,431,501	5,530,068	1,174,870	4,688,918	3,229,126	24,300	23,078,783	6,114,580	29,193,363
Re-Est Expenditures	7	9,728,122	4,801,853	1,310,815	4,685,651	8,110,322	0	28,636,763	5,839,599	34,476,362
Ending Fund Balance	8	3,643,907	4,162,847	30,419	96,141	1,435,786	658,696	10,027,796	9,122,743	19,150,539
<b>Budget FY 2023</b>										
Beginning Fund Balance	9	3,643,907	4,162,847	30,419	96,141	1,435,786	658,696	10,027,796	9,122,743	19,150,539
Revenues	10	8,115,831	5,140,466	1,107,534	1,788,180	11,093,500	24,300	27,269,811	6,263,418	33,533,229
Expenditures	11	9,641,717	4,675,417	1,030,373	1,789,411	10,054,950	0	27,191,868	5,100,535	32,292,403
Ending Fund Balance	12	2,118,021	4,627,896	107,580	94,910	2,474,336	682,996	10,105,739	10,285,626	20,391,365

**LOCAL EMC SUPPORT**

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	<b>Request with Utility Replacement</b>	<b>Property Taxes Levied</b>
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg.Mgmt.Comm.	0	0
TOTAL FOR FY 2023	0	0

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2022	ACTUAL 2021
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1	1,959,323	7,909						1,967,232	1,629,132
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	168,865							168,865	116,084
Ambulance	6								0	0
Building Inspections	7	245,668							245,668	171,638
Miscellaneous Protective Services	8	240,853							240,853	232,940
Animal Control	9								0	0
Other Public Safety	10	4,150							4,150	8,748
TOTAL (lines 1 - 10)	11	2,618,859	7,909				0		2,626,768	2,158,542
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12	30,025	1,042,895						1,072,920	500,399
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	170,000							170,000	169,630
Traffic Control and Safety	15		20,150						20,150	0
Snow Removal	16		156,254						156,254	122,907
Highway Engineering	17								0	0
Street Cleaning	18		25,760						25,760	21,495
Airport (if not Enterprise)	19	236,000							236,000	175,332
Garbage (if not Enterprise)	20	711,880							711,880	683,108
Other Public Works	21	231,977	162,508						394,485	324,381
TOTAL (lines 12 - 21)	22	1,379,882	1,407,567				0		2,787,449	1,997,252
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29	86,895							86,895	129,325
TOTAL (lines 23 - 29)	30	86,895	0				0		86,895	129,325
<b>CULTURE &amp; RECREATION</b>										
Library Services	31	577,455	13,000						590,455	539,162
Museum, Band and Theater	32	267,142							267,142	0
Parks	33	965,697	17,223						982,920	584,318
Recreation	34	1,895,715	63,500						1,959,215	1,403,547
Cemetery	35	231,960							231,960	172,310
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37	2,000							2,000	0
TOTAL (lines 31 - 37)	38	3,939,969	93,723				0		4,033,692	2,699,337

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

City Name: CARROLL

Fiscal Year July 1, 2021 - June 30, 2022

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2022	ACTUAL 2021
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
Community Beautification	39								0	0
Economic Development	40	77,250	50,000						127,250	77,250
Housing and Urban Renewal	41	4,000							4,000	173,232
Planning & Zoning	42	3,000							3,000	1,129
Other Com & Econ Development	43	98,107	3,850	50,000					151,957	168,378
TIF Rebates	44			16,264					16,264	0
<b>TOTAL (lines 39 - 44)</b>	<b>45</b>	<b>182,357</b>	<b>53,850</b>	<b>66,264</b>			<b>0</b>		<b>302,471</b>	<b>419,989</b>
<b>GENERAL GOVERNMENT</b>										
Mayor, Council, & City Manager	46	37,285							37,285	38,915
Clerk, Treasurer, & Finance Adm.	47	585,476							585,476	509,715
Elections	48	3,376							3,376	3,823
Legal Services & City Attorney	49	42,133							42,133	44,994
City Hall & General Buildings	50	115,081							115,081	104,507
Tort Liability	51	312,944							312,944	258,257
Other General Government	52	62,900							62,900	54,911
<b>TOTAL (lines 46 - 52)</b>	<b>53</b>	<b>1,159,195</b>	<b>0</b>	<b>0</b>			<b>0</b>		<b>1,159,195</b>	<b>1,015,122</b>
<b>DEBT SERVICE</b>										
Gov Capital Projects	54				4,685,651				4,685,651	1,391,943
TIF Capital Projects	55					7,290,631			7,290,631	3,222,531
TIF Capital Projects	56					819,691			819,691	552,956
<b>TOTAL CAPITAL PROJECTS</b>	<b>57</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>8,110,322</b>	<b>0</b>		<b>8,110,322</b>	<b>3,775,487</b>
<b>TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)</b>	<b>58</b>	<b>9,367,157</b>	<b>1,563,049</b>	<b>66,264</b>	<b>4,685,651</b>	<b>8,110,322</b>	<b>0</b>		<b>23,792,443</b>	<b>13,586,997</b>
<b>BUSINESS TYPE ACTIVITIES Proprietary: Enterprise &amp; Budgeted ISF</b>										
Water Utility	59							1,201,598	1,201,598	959,160
Sewer Utility	60							1,082,468	1,082,468	884,908
Electric Utility	61								0	0
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64								0	0
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67								0	0
Storm Water Utility	68							6,630	6,630	6,795
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0
<b>Enterprise DEBT SERVICE</b>	<b>70</b>							714,140	714,140	706,920
<b>Enterprise CAPITAL PROJECTS</b>	<b>71</b>							851,936	851,936	1,898,115
<b>Enterprise TIF CAPITAL PROJECTS</b>	<b>72</b>								0	0
<b>TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)</b>	<b>73</b>							<b>3,856,772</b>	<b>3,856,772</b>	<b>4,455,898</b>
<b>TOTAL ALL EXPENDITURES (lines 58+73)</b>	<b>74</b>	<b>9,367,157</b>	<b>1,563,049</b>	<b>66,264</b>	<b>4,685,651</b>	<b>8,110,322</b>	<b>0</b>	<b>3,856,772</b>	<b>27,649,215</b>	<b>18,042,895</b>
Regular Transfers Out	75	360,965	3,238,804						982,827	4,582,596
Internal TIF Loan Transfers Out	76			1,244,551					1,000,000	2,244,551
Total ALL Transfers Out	77	360,965	3,238,804	1,244,551	0	0	0		1,982,827	6,827,147
<b>Total Expenditures and Other Fin Uses (lines 74+77)</b>	<b>78</b>	<b>9,728,122</b>	<b>4,801,853</b>	<b>1,310,815</b>	<b>4,685,651</b>	<b>8,110,322</b>	<b>0</b>	<b>5,839,599</b>	<b>34,476,362</b>	<b>24,082,105</b>
<b>Ending Fund Balance June 30</b>	<b>79</b>	<b>3,643,907</b>	<b>4,162,847</b>	<b>30,419</b>	<b>96,141</b>	<b>1,435,786</b>	<b>658,696</b>	<b>9,122,743</b>	<b>19,150,539</b>	<b>24,433,538</b>

RE-ESTIMATED REVENUES DETAIL

City Name: CARROLL

Fiscal Year July 1, 2021 - June 30, 2022

REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2022	ACTUAL 2021
Taxes Levied on Property	1	4,518,327	1,033,950		715,855				6,268,132	6,157,356
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,518,327	1,033,950		715,855	0			6,268,132	6,157,356
Delinquent Property Taxes	4	1,610	330		318				2,258	50,685
TIF Revenues	5			1,173,810					1,173,810	1,120,790
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6								0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	225,000							225,000	122,706
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11	200,000							200,000	189,014
Other <b>Local Option Taxes</b>	12		2,041,937						2,041,937	1,905,365
Subtotal - Other City Taxes (lines 6 thru 12)	13	425,000	2,041,937		0	0			2,466,937	2,217,085
Licenses & Permits	14	71,000							71,000	75,454
Use of Money & Property	15	65,175	8,550	1,060		17,500	4,300	93,600	190,185	267,799
Intergovernmental:										
Federal Grants & Reimbursements	16	191,173	810,002			137,957			1,139,132	811,680
Road Use Taxes	17		1,290,726						1,290,726	1,512,038
Other State Grants & Reimbursements	18	162,333	38,567		21,517	27,353			249,770	764,763
Local Grants & Reimbursements	19	73,649				5,000			78,649	77,412
Subtotal - Intergovernmental (lines 16 thru 19)	20	427,155	2,139,295	0	21,517	170,310		0	2,758,277	3,165,893
Charges for Fees & Service:										
Water Utility	21							1,582,100	1,582,100	1,600,112
Sewer Utility	22							2,141,000	2,141,000	2,109,306
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	582,400							582,400	559,296
Hospital	28								0	0
Transit	29	20,000							20,000	13,080
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32							261,630	261,630	265,033
Other Fees & Charges for Service	33	1,051,370	5,000						1,056,370	1,067,934
<b>Subtotal - Charges for Service (lines 21 thru 33)</b>	34	1,653,770	5,000		0	0	0	3,984,730	5,643,500	5,614,761
Special Assessments	35								0	0
Miscellaneous	36	256,935	7,928			10,351	20,000	77,800	373,014	468,742
Other Financing Sources:										
Regular Operating Transfers In	37	1,007,864	148,275		500,492	2,030,965		895,000	4,582,596	4,948,062
Internal TIF Loan Transfers In	38	4,665	144,803		31,633	1,000,000		1,063,450	2,244,551	1,091,148
Subtotal ALL Operating Transfers In	39	1,012,529	293,078	0	532,125	3,030,965	0	1,958,450	6,827,147	6,039,210
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				3,419,103				3,419,103	0
Proceeds of Capital Asset Sales	41								0	1,000
<b>Subtotal-Other Financing Sources (lines 36 thru 38)</b>	42	1,012,529	293,078	0	3,951,228	3,030,965	0	1,958,450	10,246,250	6,040,210
<b>Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, &amp; 39)</b>	43	8,431,501	5,530,068	1,174,870	4,688,918	3,229,126	24,300	6,114,580	29,193,363	25,178,775
Beginning Fund Balance July 1	44	4,940,528	3,434,632	166,364	92,874	6,316,982	634,396	8,847,762	24,433,538	23,336,868
<b>TOTAL REVENUES &amp; BEGIN BALANCE (lines 41+42)</b>	45	13,372,029	8,964,700	1,341,234	4,781,792	9,546,108	658,696	14,962,342	53,626,901	48,515,643



GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>PUBLIC SAFETY</b>											
Police Department/Crime Prevention	1	1,933,211	7,000						1,940,211	1,967,232	1,629,132
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	173,734							173,734	168,865	116,084
Ambulance	6								0	0	0
Building Inspections	7	212,626							212,626	245,668	171,638
Miscellaneous Protective Services	8	213,204							213,204	240,853	232,940
Animal Control	9								0	0	0
Other Public Safety	10	4,350							4,350	4,150	8,748
TOTAL (lines 1 - 10)	11	2,537,125	7,000				0		2,544,125	2,626,768	2,158,542
<b>PUBLIC WORKS</b>											
Roads, Bridges, & Sidewalks	12	30,025	687,028						717,053	1,072,920	500,399
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	170,000							170,000	170,000	169,630
Traffic Control and Safety	15								0	20,150	0
Snow Removal	16		156,254						156,254	156,254	122,907
Highway Engineering	17								0	0	0
Street Cleaning	18		25,760						25,760	25,760	21,495
Airport	19	236,000							236,000	236,000	175,332
Garbage (if not Enterprise)	20	712,855							712,855	711,880	683,108
Other Public Works	21	261,301	173,559						434,860	394,485	324,381
TOTAL (lines 12 - 21)	22	1,410,181	1,042,601				0		2,452,782	2,787,449	1,997,252
<b>HEALTH &amp; SOCIAL SERVICES</b>											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29	94,240							94,240	86,895	129,325
TOTAL (lines 23 - 29)	30	94,240	0				0		94,240	86,895	129,325
<b>CULTURE &amp; RECREATION</b>											
Library Services	31	588,013	10,000						598,013	590,455	539,162
Museum, Band and Theater	32	17,190							17,190	267,142	0
Parks	33	801,394							801,394	982,920	584,318
Recreation	34	1,895,523	356,125						2,251,648	1,959,215	1,403,547
Cemetery	35	256,004							256,004	231,960	172,310
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	1,000							1,000	2,000	0
TOTAL (lines 31 - 37)	38	3,559,124	366,125				0		3,925,249	4,033,692	2,699,337

**EXPENDITURES SCHEDULE PAGE 2**

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>											
Community Beautification	39								0	0	0
Economic Development	40	82,400	50,000						132,400	127,250	77,250
Housing and Urban Renewal	41	62,000		25,000					87,000	4,000	173,232
Planning & Zoning	42	1,000							1,000	3,000	1,129
Other Com & Econ Development	43	178,907	9,200						188,107	151,957	168,378
TIF Rebates	44			20,000					20,000	16,264	0
TOTAL (lines 39 - 44)	45	324,307	59,200	45,000			0		428,507	302,471	419,989
<b>GENERAL GOVERNMENT</b>											
Mayor, Council, & City Manager	46	32,403							32,403	37,285	38,915
Clerk, Treasurer, & Finance Adm.	47	681,072							681,072	585,476	509,715
Elections	48								0	3,376	3,823
Legal Services & City Attorney	49	52,133							52,133	42,133	44,994
City Hall & General Buildings	50	113,110							113,110	115,081	104,507
Tort Liability	51	370,372							370,372	312,944	258,257
Other General Government	52	69,900							69,900	62,900	54,911
TOTAL (lines 46 - 52)	53	1,318,990	0	0			0		1,318,990	1,159,195	1,015,122
<b>DEBT SERVICE</b>	54				1,789,411				1,789,411	4,685,651	1,391,943
Gov Capital Projects	55					10,029,950			10,029,950	7,290,631	3,222,531
TIF Capital Projects	56					25,000			25,000	819,691	552,956
TOTAL CAPITAL PROJECTS	57	0	0	0		10,054,950	0		10,054,950	8,110,322	3,775,487
<b>TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)</b>	58	9,243,967	1,474,926	45,000	1,789,411	10,054,950	0		22,608,254	23,792,443	13,586,997
<b>BUSINESS TYPE ACTIVITIES</b>											
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>											
Water Utility	59							1,270,167	1,270,167	1,201,598	959,160
Sewer Utility	60							920,951	920,951	1,082,468	884,908
Electric Utility	61							0	0	0	0
Gas Utility	62							0	0	0	0
Airport	63							0	0	0	0
Landfill/Garbage	64							0	0	0	0
Transit	65							0	0	0	0
Cable TV, Internet & Telephone	66							0	0	0	0
Housing Authority	67							0	0	0	0
Storm Water Utility	68							6,630	6,630	6,630	6,795
Other Business Type (city hosp., ISF, parking, etc.)	69							0	0	0	0
Enterprise DEBT SERVICE	70							719,960	719,960	714,140	706,920
Enterprise CAPITAL PROJECTS	71							1,005,000	1,005,000	851,936	1,898,115
Enterprise TIF CAPITAL PROJECTS	72							0	0	0	0
<b>TOTAL Business Type Expenditures (lines 59 - 72)</b>	73							3,922,708	3,922,708	3,856,772	4,455,898
<b>TOTAL ALL EXPENDITURES (lines 58 + 73)</b>	74	9,243,967	1,474,926	45,000	1,789,411	10,054,950	0	3,922,708	26,530,962	27,649,215	18,042,895
Regular Transfers Out	75	397,750	3,200,491					1,177,827	4,776,068	4,582,596	4,948,062
Internal TIF Loan / Repayment Transfers Out	76			985,373					985,373	2,244,551	1,091,148
<b>Total ALL Transfers Out</b>	77	397,750	3,200,491	985,373	0	0	0	1,177,827	5,761,441	6,827,147	6,039,210
<b>Total Expenditures &amp; Fund Transfers Out (lines 74+77)</b>	78	9,641,717	4,675,417	1,030,373	1,789,411	10,054,950	0	5,100,535	32,292,403	34,476,362	24,082,105
<b>Ending Fund Balance June 30</b>	79	2,118,021	4,627,896	107,580	94,910	2,474,336	682,996	10,285,626	20,391,365	19,150,539	24,433,538

**REVENUES DETAIL**

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>											
Taxes Levied on Property	1	4,449,146	963,431		792,212	0			6,204,789	6,268,132	6,157,356
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,449,146	963,431		792,212	0			6,204,789	6,268,132	6,157,356
Delinquent Property Taxes	4								0	2,258	50,685
TIF Revenues	5			1,106,734					1,106,734	1,173,810	1,120,790
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	77,098	16,698		12,571	0			106,367	0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	225,000							225,000	225,000	122,706
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11	205,000							205,000	200,000	189,014
Other Local Option Taxes	12		1,904,305						1,904,305	2,041,937	1,905,365
Subtotal - Other City Taxes (lines 6 thru 12)	13	507,098	1,921,003		12,571	0			2,440,672	2,466,937	2,217,085
Licenses & Permits	14	98,500							98,500	71,000	75,454
Use of Money & Property	15	58,175	8,550	800		6,000	4,300	99,500	177,325	190,185	267,799
Intergovernmental:											
Federal Grants & Reimbursements	16	800	735,130			429,750			1,165,680	1,139,132	811,680
Road Use Taxes	17		1,305,606						1,305,606	1,290,726	1,512,038
Other State Grants & Reimbursements	18	121,830	29,972		20,887				172,689	249,770	764,763
Local Grants & Reimbursements	19	73,893				5,000			78,893	78,649	77,412
Subtotal - Intergovernmental (lines 16 thru 19)	20	196,523	2,070,708	0	20,887	434,750		0	2,722,868	2,758,277	3,165,893
Charges for Fees & Service:											
Water Utility	21							1,582,100	1,582,100	1,582,100	1,600,112
Sewer Utility	22							2,176,000	2,176,000	2,141,000	2,109,306
Electric Utility	23							0	0	0	0
Gas Utility	24							0	0	0	0
Parking	25							0	0	0	0
Airport	26							0	0	0	0
Landfill/Garbage	27	582,400							582,400	582,400	559,296
Hospital	28								0	0	0
Transit	29	25,000							25,000	20,000	13,080
Cable TV, Internet & Telephone	30								0	0	0
Housing Authority	31								0	0	0
Storm Water Utility	32							261,630	261,630	261,630	265,033
Other Fees & Charges for Service	33	1,073,370	5,000						1,078,370	1,056,370	1,067,934
Subtotal - Charges for Service (lines 21 thru 33)	34	1,680,770	5,000		0	0	0	4,019,730	5,705,500	5,643,500	5,614,761
Special Assessments	35								0	0	0
Miscellaneous	36	197,400	6,600				20,000	71,400	295,400	373,014	468,742
Other Financing Sources:											
Regular Operating Transfers In	37	928,219	165,174		959,925	1,632,750		1,090,000	4,776,068	4,582,596	4,948,062
Internal TIF Loan Transfers In	38				2,585			982,788	985,373	2,244,551	1,091,148
Subtotal ALL Operating Transfers In	39	928,219	165,174	0	962,510	1,632,750	0	2,072,788	5,761,441	6,827,147	6,039,210
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					9,020,000			9,020,000	3,419,103	0
Proceeds of Capital Asset Sales	41								0	0	1,000
Subtotal-Other Financing Sources (lines 38 thru 40)	42	928,219	165,174	0	962,510	10,652,750	0	2,072,788	14,781,441	10,246,250	6,040,210
<b>Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, &amp; 41)</b>	43	8,115,831	5,140,466	1,107,534	1,788,180	11,093,500	24,300	6,263,418	33,533,229	29,193,363	25,178,775
Beginning Fund Balance July 1	44	3,643,907	4,162,847	30,419	96,141	1,435,786	658,696	9,122,743	19,150,539	24,433,538	23,336,868
<b>TOTAL REVENUES &amp; BEGIN BALANCE (lines 42+43)</b>	45	11,759,738	9,303,313	1,137,953	1,884,321	12,529,286	682,996	15,386,161	52,683,768	53,626,901	48,515,643

**ADOPTED BUDGET SUMMARY**

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2023	RE-ESTIMATED 2022	ACTUAL 2021
<b>Revenues &amp; Other Financing Sources</b>											
Taxes Levied on Property	1	4,449,146	963,431		792,212	0			6,204,789	6,268,132	6,157,356
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	4,449,146	963,431		792,212	0			6,204,789	6,268,132	6,157,356
Delinquent Property Taxes	4	0	0		0	0			0	2,258	50,685
TIF Revenues	5			1,106,734					1,106,734	1,173,810	1,120,790
Other City Taxes	6	507,098	1,921,003		12,571	0			2,440,672	2,466,937	2,217,085
Licenses & Permits	7	98,500	0					0	98,500	71,000	75,454
Use of Money and Property	8	58,175	8,550	800	0	6,000	4,300	99,500	177,325	190,185	267,799
Intergovernmental	9	196,523	2,070,708	0	20,887	434,750		0	2,722,868	2,758,277	3,165,893
Charges for Fees & Service	10	1,680,770	5,000		0	0	0	4,019,730	5,705,500	5,643,500	5,614,761
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	197,400	6,600		0	0	20,000	71,400	295,400	373,014	468,742
Sub-Total Revenues	13	7,187,612	4,975,292	1,107,534	825,670	440,750	24,300	4,190,630	18,751,788	18,947,113	19,138,565
<b>Other Financing Sources:</b>											
Total Transfers In	14	928,219	165,174	0	962,510	1,632,750	0	2,072,788	5,761,441	6,827,147	6,039,210
Proceeds of Debt	15	0	0	0	0	9,020,000		0	9,020,000	3,419,103	0
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	1,000
Total Revenues and Other Sources	17	8,115,831	5,140,466	1,107,534	1,788,180	11,093,500	24,300	6,263,418	33,533,229	29,193,363	25,178,775
<b>Expenditures &amp; Other Financing Uses</b>											
Public Safety	18	2,537,125	7,000	0			0		2,544,125	2,626,768	2,158,542
Public Works	19	1,410,181	1,042,601	0			0		2,452,782	2,787,449	1,997,252
Health and Social Services	20	94,240	0	0			0		94,240	86,895	129,325
Culture and Recreation	21	3,559,124	366,125	0			0		3,925,249	4,033,692	2,699,337
Community and Economic Development	22	324,307	59,200	45,000			0		428,507	302,471	419,989
General Government	23	1,318,990	0	0			0		1,318,990	1,159,195	1,015,122
Debt Service	24	0	0	0	1,789,411		0		1,789,411	4,685,651	1,391,943
Capital Projects	25	0	0	0		10,054,950	0		10,054,950	8,110,322	3,775,487
Total Government Activities Expenditures	26	9,243,967	1,474,926	45,000	1,789,411	10,054,950	0		22,608,254	23,792,443	13,586,997
Business Type Proprietary: Enterprise & ISF	27							3,922,708	3,922,708	3,856,772	4,455,898
Total Gov & Bus Type Expenditures	28	9,243,967	1,474,926	45,000	1,789,411	10,054,950	0	3,922,708	26,530,962	27,649,215	18,042,895
Total Transfers Out	29	397,750	3,200,491	985,373	0	0	0	1,177,827	5,761,441	6,827,147	6,039,210
Total ALL Expenditures/Fund Transfers Out	30	9,641,717	4,675,417	1,030,373	1,789,411	10,054,950	0	5,100,535	32,292,403	34,476,362	24,082,105
Excess Revenues & Other Sources Over	31										
(Under) Expenditures/Transfers Out	32	-1,525,886	465,049	77,161	-1,231	1,038,550	24,300	1,162,883	1,240,826	-5,282,999	1,096,670
Beginning Fund Balance July 1	33	3,643,907	4,162,847	30,419	96,141	1,435,786	658,696	9,122,743	19,150,539	24,433,538	23,336,868
Ending Fund Balance June 30	34	2,118,021	4,627,896	107,580	94,910	2,474,336	682,996	10,285,626	20,391,365	19,150,539	24,433,538

**LONG TERM DEBT SCHEDULE - LT DEBT**  
**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
2015A Aquatic Refunding	1	1,770,000	GO	1520	280,000	5,180	285,180	500		285,680	0
2016B-Cemetery Bldg/Third Street	2	2,290,000	GO	1681	290,000	9,070	299,070	500		270,353	29,217
2020A - Fire Truck/Street Improvements	3	1,505,000	GO	20-17	120,000	46,900	166,900	600		2,585	164,915
2021A - Refunding Library/City Hall/Park Projects	4	3,325,000	GO	21-67	235,000	47,000	282,000	600		21,517	261,083
PROPOSED 2022A - Streets/Rec Center	5	3,230,000	GO	TBD	305,000	44,569	349,569	600		601	349,568
PROPOSED 2022B - Rec Center LOST GO Debt	6	5,740,000	GO	TBD	280,000	123,292	403,292	600		403,892	0
	7	-	-				0				0
	8	-	-				0				0
	9	-	-				0				0
	10	-	-				0				0
	11	-	-				0				0
	12	-	-				0				0
	13	-	-				0				0
	14	-	-				0				0
	15	-	-				0				0
	16	-	-				0				0
	17	-	-				0				0
	18	-	-				0				0
	19	-	-				0				0
	20	-	-				0				0
	21	-	-				0				0
	22	-	-				0				0
	23	-	-				0				0
	24	-	-				0				0
	25	-	-				0				0
	26	-	-				0				0
	27	-	-				0				0
	28	-	-				0				0
	29	-	-				0				0
	30	-	-				0				0
<b>TOTALS</b>					1,510,000	276,011	1,786,011	3,400	0	984,628	804,783

**LONG TERM DEBT SCHEDULE - LT DEBT2**

**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	31	-				0				0
	32	-				0				0
	33	-				0				0
	34	-				0				0
	35	-				0				0
	36	-				0				0
	37	-				0				0
	38	-				0				0
	39	-				0				0
	40	-				0				0
	41	-				0				0
	42	-				0				0
	43	-				0				0
	44	-				0				0
	45	-				0				0
	46	-				0				0
	47	-				0				0
	48	-				0				0
	49	-				0				0
	50	-				0				0
	51	-				0				0
	52	-				0				0
	53	-				0				0
	54	-				0				0
	55	-				0				0
	56	-				0				0
	57	-				0				0
	58	-				0				0
	59	-				0				0
	60	-				0				0
<b>TOTALS</b>				1,510,000	276,011	1,786,011	3,400	0	984,628	804,783

**LONG TERM DEBT SCHEDULE - LT DEBT3**

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	61	-				0				0
	62	-				0				0
	63	-				0				0
	64	-				0				0
	65	-				0				0
	66	-				0				0
	67	-				0				0
	68	-				0				0
	69	-				0				0
	70	-				0				0
	71	-				0				0
	72	-				0				0
	73	-				0				0
	74	-				0				0
	75	-				0				0
	76	-				0				0
	77	-				0				0
	78	-				0				0
	79	-				0				0
	80	-				0				0
	81	-				0				0
	82	-				0				0
	83	-				0				0
	84	-				0				0
	85	-				0				0
	86	-				0				0
	87	-				0				0
	88	-				0				0
	89	-				0				0
	90	-				0				0
<b>TOTALS</b>				1,510,000	276,011	1,786,011	3,400	0	984,628	804,783

**LONG TERM DEBT SCHEDULE - LT DEBT4**

**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	91	-					0				0
	92	-					0				0
	93	-					0				0
	94	-					0				0
	95	-					0				0
	96	-					0				0
	97	-					0				0
	98	-					0				0
	99	-					0				0
	100	-					0				0
	101	-					0				0
	102	-					0				0
	103	-					0				0
	104	-					0				0
	105	-					0				0
	106	-					0				0
	107	-					0				0
	108	-					0				0
	109	-					0				0
	110	-					0				0
	111	-					0				0
	112	-					0				0
	113	-					0				0
	114	-					0				0
	115	-					0				0
	116	-					0				0
	117	-					0				0
	118	-					0				0
	119	-					0				0
	120	-					0				0
<b>TOTALS</b>					1,510,000	276,011	1,786,011	3,400	0	984,628	804,783



**LONG TERM DEBT SCHEDULE - LT DEBTS**

**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	121	-					0				0
	122	-					0				0
	123	-					0				0
	124	-					0				0
	125	-					0				0
	126	-					0				0
	127	-					0				0
	128	-					0				0
	129	-					0				0
	130	-					0				0
	131	-					0				0
	132	-					0				0
	133	-					0				0
	134	-					0				0
	135	-					0				0
	136	-					0				0
	137	-					0				0
	138	-					0				0
	139	-					0				0
	140	-					0				0
	141	-					0				0
	142	-					0				0
	143	-					0				0
	144	-					0				0
	145	-					0				0
	146	-					0				0
	147	-					0				0
	148	-					0				0
	149	-					0				0
	150	-					0				0
<b>TOTALS</b>					1,510,000	276,011	1,786,011	3,400	0	984,628	804,783

**LONG TERM DEBT SCHEDULE - LT DEBT6**

**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	151	-					0				0
	152	-					0				0
	153	-					0				0
	154	-					0				0
	155	-					0				0
	156	-					0				0
	157	-					0				0
	158	-					0				0
	159	-					0				0
	160	-					0				0
	161	-					0				0
	162	-					0				0
	163	-					0				0
	164	-					0				0
	165	-					0				0
	166	-					0				0
	167	-					0				0
	168	-					0				0
	169	-					0				0
	170	-					0				0
	171	-					0				0
	172	-					0				0
	173	-					0				0
	174	-					0				0
	175	-					0				0
	176	-					0				0
	177	-					0				0
	178	-					0				0
	179	-					0				0
	180	-					0				0
<b>TOTALS</b>					1,510,000	276,011	1,786,011	3,400	0	984,628	804,783

**LONG TERM DEBT SCHEDULE - LT DEBT1**  
**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	181	-					0				0
	182	-					0				0
	183	-					0				0
	184	-					0				0
	185	-					0				0
	186	-					0				0
	187	-					0				0
	188	-					0				0
	189	-					0				0
	190	-					0				0
	191	-					0				0
	192	-					0				0
	193	-					0				0
	194	-					0				0
	195	-					0				0
	196	-					0				0
	197	-					0				0
	198	-					0				0
	199	-					0				0
	200	-					0				0
	201	-					0				0
	202	-					0				0
	203	-					0				0
	204	-					0				0
	205	-					0				0
	206	-					0				0
	207	-					0				0
	208	-					0				0
	209	-					0				0
	210	-					0				0
<b>TOTALS</b>					1,510,000	276,011	1,786,011	3,400	0	984,628	804,783

**LONG TERM DEBT SCHEDULE - GRAND TOTALS**

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	<b>Principal Due FY 2023</b>	<b>Interest Due FY 2023</b>	<b>Total Obligation Due FY 2023</b>	<b>Bond Reg./ Paying Agent Fees Due FY 2023</b>	<b>Reductions due to Refinancing or Prepayment of Certified Debt</b>	<b>Paid from Sources OTHER THAN Budget Year Debt Service Levy</b>	<b>Amount Paid Budget Year Debt Service Levy</b>
GO - TOTAL	1,510,000	276,011	1,786,011	3,400	0	984,628	804,783
NON GO - TOTAL	0	0	0	0	0	0	0
GRAND - TOTAL	1,510,000	276,011	1,786,011	3,400	0	984,628	804,783

**NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET**

Fiscal Year July 1, 2022 - June 30, 2023

City of: **CARROLL**

The City Council will conduct a public hearing on the proposed Budget at: Council Chambers, City Hall, 627 N Adams Street Meeting Date: 3/14/2022  
Meeting Time: 05:15 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

**The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.**

The estimated Total tax levy rate per \$1000 valuation on regular property	11.85703
The estimated tax levy rate per \$1000 valuation on Agricultural land is	3.00375

**At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.**

Phone Number (712) 792-1000	City Clerk/Finance Officer's NAME Laura Schaefer
--------------------------------	---

		Budget FY 2023	Re-estimated FY 2022	Actual FY 2021
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	6,204,789	6,268,132	6,157,356
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>6,204,789</b>	<b>6,268,132</b>	<b>6,157,356</b>
Delinquent Property Taxes	4	0	2,258	50,685
TIF Revenues	5	1,106,734	1,173,810	1,120,790
Other City Taxes	6	2,440,672	2,466,937	2,217,085
Licenses & Permits	7	98,500	71,000	75,454
Use of Money and Property	8	177,325	190,185	267,799
Intergovernmental	9	2,722,868	2,758,277	3,165,893
Charges for Fees & Service	10	5,705,500	5,643,500	5,614,761
Special Assessments	11	0	0	0
Miscellaneous	12	295,400	373,014	468,742
Other Financing Sources	13	9,020,000	3,419,103	1,000
Transfers In	14	5,761,441	6,827,147	6,039,210
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>33,533,229</b>	<b>29,193,363</b>	<b>25,178,775</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	2,544,125	2,626,768	2,158,542
Public Works	17	2,452,782	2,787,449	1,997,252
Health and Social Services	18	94,240	86,895	129,325
Culture and Recreation	19	3,925,249	4,033,692	2,699,337
Community and Economic Development	20	428,507	302,471	419,989
General Government	21	1,318,990	1,159,195	1,015,122
Debt Service	22	1,789,411	4,685,651	1,391,943
Capital Projects	23	10,054,950	8,110,322	3,775,487
<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>22,608,254</b>	<b>23,792,443</b>	<b>13,586,997</b>
Business Type / Enterprises	25	3,922,708	3,856,772	4,455,898
<b>Total ALL Expenditures</b>	<b>26</b>	<b>26,530,962</b>	<b>27,649,215</b>	<b>18,042,895</b>
Transfers Out	27	5,761,441	6,827,147	6,039,210
Total ALL Expenditures/Transfers Out	28	32,292,403	34,476,362	24,082,105
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>1,240,826</b>	<b>-5,282,999</b>	<b>1,096,670</b>
Beginning Fund Balance July 1	30	19,150,539	24,433,538	23,336,868
<b>Ending Fund Balance June 30</b>	<b>31</b>	<b>20,391,365</b>	<b>19,150,539</b>	<b>24,433,538</b>

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members

**FROM:** Mike Pogge-Weaver, City Manager *MSPW*

**DATE:** March 9, 2022

**SUBJECT:** FY 2022/2023 Salary Resolution

Attached please find the salary resolution for the top of pay or ranges of pay for all city positions beginning July 1, 2022. For full time positions, the numbers were derived from union contracts with Police and Public Works that are required to be provided as of July 1, 2022. Following past practice, the non-represented, full-time positions were adjusted by the same percentage increase as the full-time union positions. All adjustments to full-time positions are 3.0% which was negotiated in both union contracts.

This year City staff spent extensive time reviewing pay ranges for part-time positions. Due to the changing market, the part-time pay ranges were adjusted to hire new workers and retain current employees. The starting wage to the part-time positions are recommended as follows:

- \$11.00 per hour for Leisure Services Assistant, Concession Workers, and Library Pages
- \$12.00 per hour for Lifeguards
- \$13.50 per hour for Leisure Services Supervisor, Parks/Golf/Cemetery Seasonal Workers, Control Room Operators (CRO), Library Assistants, and City Maintenance Worker
- \$14.00 per hour for Aquatic Center Pool Assistant Managers, Head Lifeguards, and the dual position Control Room Operator (CRO)/Lifeguard position
- \$15.00 per hour for Technology Specialist, Recreation Center Building Supervisor, Aquatic Center Pool Manager, and Custodians

For some positions this is a large increase. City staff believes this will be necessary to attract and retain individuals in these positions. Additionally, staff is requesting that the increase for the Lifeguarding type positions start April 2, 2022, so it is in place for the 2022 summer season. Finally, the Technology Specialist is not currently part of the salary resolution and it is also requested to start April 2, 2022.

**RECOMMENDATION:** Council consideration and approval of the resolution setting top of pay or ranges of pay for city employees beginning July 1, 2022.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION SETTING SALARIES/WAGES FOR EMPLOYEES OF THE CITY OF CARROLL FOR THE FISCAL YEAR 2022/2023**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLL, IOWA THAT:

Section 1. The positions named in the Fiscal Year 2023 Wage Schedule below shall be paid the salaries or wages indicated and the City Clerk and/or City Manager is hereby authorized to issue checks less legally required or authorized deductions from the amounts set out below on a bi-weekly basis, and also make such contributions to Social Security, I.P.E.R.S., or other purpose as required by law or authorization of the Council, all subject to audit and review by the Council.

Section 2. All City personnel are subject to the provisions contained in the City of Carroll Personnel Policy Manual adopted on February 24, 2003 and last updated on September 13, 2021. All employees and positions covered by bargaining units or other employment related contracts are subject to the terms and conditions of those agreements in addition to the City's Personnel Policy Manual.

<u>Position</u>	<u>July 1, 2022 Hourly Rate / Salary</u>
City Manager	144,491.06
Engineer/Public Works Director	119,358.00
Police Chief	103,634.59
Wastewater Superintendent	94,862.93
Finance Director/City Clerk	92,403.61
Library Director	89,501.29
Parks & Recreation Director	87,911.21
Water Superintendent	83,418.80
Police Captain	83,418.80
Street Superintendent	78,926.43
Park Superintendent	78,926.43
Golf Course Superintendent	78,926.43
Recreation Superintendent	78,926.43
Chief Building Official	78,926.43
Building / Fire Safety Official	78,926.43
Building Official	70,176.85
Police Sergeant	27.850 - 36.645
Engineering Technician	27.317 - 35.944
Wastewater Plant Operator IV	26.932 - 35.437
Wastewater Plant Operator III	25.508 - 33.563
Police Officer	24.267 - 31.930
Wastewater Plant Operator II	24.084 - 31.689
Water Plant Operator II (must also have Water Distribution System Grade II)	24.084 - 31.689
Building Maint. Specialist	23.967 - 31.536
Wastewater Plant Operator	22.659 - 29.814
Water Plant Operator	22.659 - 29.814
Code Compliance Officer	22.659 - 29.814
Mechanic	22.659 - 29.814
Deputy City Clerk	22.292 - 29.331
Crew Supervisor	22.292 - 29.331
Cemetery Sexton	20.810 - 27.382
Municipal Service Worker	20.071 - 26.409
Program Specialist	20.071 - 26.409
Assist Golf Course Superintendent	19.606 - 25.798
Administrative Assistant	18.943 - 24.925
Assist Library Director	18.925 - 24.901
Secretary	17.073 - 22.465
Library Worker	17.073 - 22.465
Receptionist/Clerk	14.666 - 19.298
Recreation Center Worker	14.666 - 19.298

\*Police Officer regularly assigned to the 1st shift shall receive an additional \$.20/hour

\*\*any employee required to hold a pesticide and/or herbicide certification shall receive an additional \$.12/hour

<u>Position</u>	<u>July 1, 2022 Hourly Rate/Salary</u>
Volunteer Fire Chief	6,188.19
Vol. Assist. Fire Chief	1,300.00
Fitness Instructors	15.250 - 30.250
Technology Specialist @	15.000 - 30.000
Recreation Center Building Supervisor	15.000 - 20.000
Aquatic Center Pool Manager @	15.000 - 20.000
Custodians	15.000 - 20.000
Aquatic Center Pool Assistant Managers @	14.000 - 18.750
Head Lifeguards* # @	14.000 - 18.750
Control Room Operator (CRO)/Lifeguard @	14.000 - 18.750
Leisure Services Supervisor	13.500 - 18.000
Parks/Golf/Cemetery Seasonal Workers	13.500 - 18.000
Control Room Operators (CRO)	13.500 - 18.000
Library Assistants	13.500 - 18.000
City Maintenance Worker	13.500 - 18.000
Lifeguards * # @	12.000 - 16.000
Leisure Services Assistant	11.000 - 14.750
Concession Workers	11.000 - 14.750
Library Pages	11.000 - 14.750

**\* a lifeguard with W.S.I. training is eligible for an additional \$.25/hour**  
**# eligible for premium pay of \$.50/hr for all hours worked upon reaching 400 hours worked from 5/15 - 8/31**  
**@ Rate Effective April 2, 2022**

Firefighters	<u>Per Hr. Calls &gt; 1 hr.</u> 15.00
Officials/Referees/Umpires	up to \$30/game

Passed and approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mark E. Beardmore, Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk



# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager

**FROM:** Randall M. Krauel, Director of Public Works *RMK*

**DATE:** March 9, 2021

**SUBJECT:** Adams Street Reconstruction  
Project Schedule

The Adams Street Reconstruction project schedule included in the McClure Engineering Company October 25, 2021, Agreement for Engineering Services anticipated Bid Letting on February 22, 2022, with construction in 2022. That schedule was predicated on a series of decisions being made and incorporated into the design development process. Some of the decisions anticipated to be made are summarized as follows:

1. Roadway
  - Pavement section
  - Intersection radii
2. Sidewalk/Driveway
  - Accessible pedestrian curb ramps
  - Sidewalk inspection/repair
  - Carriage walk removal/replacement
  - Driveways – extent of replacement
3. Sanitary Sewer
  - Main sanitary sewer rehabilitation/replacement
  - Sanitary sewer service repair/replacement
4. Storm Sewer
  - Improvement/addition
5. Watermain
  - Watermain replacement
  - Water Service repair/replacement
6. Financing
  - City Code of Ordinances assigns responsibility for construction, maintenance and repair of sidewalks, sanitary sewer service lines and water service lines to the property owner.
  - Use of Special Assessment

Adams Street Reconstruction

Schedule

March 9, 2022

Page 2

Decisions on some of the above items are reasonably straightforward. For others, the better practice would be to solicit additional public input, particularly from those directly impacted.

Construction plans have been developed to the point where decisions on the above items are necessary to continue to completion. Considering the need to solicit additional public input and the desired bidding timeframe, it is recommended that bid letting and construction be rescheduled to 2023.

**RECOMMENDATION:** Mayor and City Council consideration of continuing the Adams Street Reconstruction development with rescheduled bid letting and construction in 2023.

RMK:ds

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Mike Pogge-Weaver, City Manager

**FROM:** Randall M. Krauel, Director of Public Works

*RMK*

**DATE:** March 9, 2022

**SUBJECT:** Pickup Truck Purchase  
Public Works Wastewater Division

On March 8, Proposals were received, opened and tabulated for the purchase of a Pickup Truck for use by the Wastewater Division. A detailed Summary of Proposals Received is attached. The Proposals are summarized as follows:

<u>Bidder</u>	<u>Make</u>	<u>Net Price</u>
Champion Ford, Inc.	Ford	No Bid
Motor Inn of Carroll, LLC	Chevrolet	No Bid
New Way Ford	Ford	\$21,740.00
Wittrock Motor Co.	Ram	No Bid

New Way Ford provided the only Proposal at a Net Price of \$21,740.00.

Additional equipment, including cab protector and strobe lights, is anticipated to be purchased for the pickup from other vendors. It is anticipated that additional purchases will be within budgeted funds.

The current Budget includes \$30,000.00 for the purchase of a Pickup Truck.

**RECOMMENDATION:** Mayor and City Council consideration and approval of the purchase of a pickup truck from New Way Ford at their proposed net price of \$21,740.00.

RMK:ds

Attachment.

CITY OF CARROLL

SUMMARY OF PROPOSALS RECEIVED

Project: PICKUP TRUCK - P.W. WASTEWATER DIVISION

Date: March 8, 2022

Location: City Hall

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ESTIMATE		Champion Ford, Inc. 1114 W Hwy 30 Carroll, IA 51401		Motor Inn of Carroll, LLC 1526 LeClark Rd. Carroll, IA 51401		New Way Ford 30711 Hwy. 141 Coon Rapids, IA 50058		Witrock Motor Co. 1019 W Hwy 30 Carroll, IA 51401	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	PRICE	AMOUNT	UNIT PRICE	AMOUNT		
1	One (1) Extended Cab 1/2 Ton Pickup Truck, per Specifications	1	Ea.		\$30,000.00		No Bid		No Bid		\$30,240.00		No Bid
	Less: Trade-in, 2008 Ford F-150, VIN No. 1FTRX12W39FA31618, less strobe light, communications radio and accessories; condition as-is at the time of new pickup delivery.										(\$8,500.00)		
	Net Price Item No. 1										\$21,740.00		
<b>Total</b>													

I hereby certify that the above is a true and correct summary of proposals received

COMMENTS

F.Y. 21-22 Budget

Ford F-150

Project Manager \_\_\_\_\_

Library Board Minutes  
January 17, 2022

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees present: Summer Parrott, Brenda Hogue, Thomas Parrish, Julie Perkins, Dale Schmidt, Marcie Hircock, Kyle Ulveling, Lisa Auen and Ralph von Qualen. Trustees absent: none. Also present: Director Rachel Van Erdewyk.

Parrott called the meeting to order at 5:15pm. It was moved by Auen and seconded by Schmidt to approve the agenda. All voted aye. It was moved by Parrish and seconded by Auen to approve the December 20, 2021 minutes. All voted aye. Absent: none. Correspondence: none. It was moved by Schmidt and seconded by von Qualen to approve the bills. All voted Aye. Absent: none.

Director's Report: Miss Diane continued this month with Rookie Storytimes Wednesday evening and Thursday mornings, Stories with Diane, visiting daycares and seniors as well as Grab and Go Crafts. The library continued to host the Crafty Library Ladies and Book Club meetings. Brad Wilkening presented Lessons of the Holocaust for the 2<sup>nd</sup> time. The library continued hosting STEM activities in the library's makerspace on a no school day with 23 participants.

Board Education: none

Old Business: Reviewed the FY 2022-2023 updated budget. von Qualen motioned and Ulveling seconded to approve the amended FY 2022-2023 budget. All voted aye. Absent: None.

New Business: Reviewed the library's policies for upcoming accreditation. Perkins motioned and Auen seconded to approve the polices: Bylaws, Materials Selection, and Internet Use. All voted aye. Absent: None.

Discussion Item: Reviewed the FY 2020-2021 Annual Report. No action needed.

It was moved Ulveling and seconded by von Qualen to adjourn. All voted aye. Absent: None. Meeting adjourned at 5:51 pm. Next regular meeting will be February 21, 2022.

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Summer Parrott—President

Brenda Hogue—Recording Secretary

## Library Board Minutes

February 21, 2022

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees present: Summer Parrott, Brenda Hogue, Thomas Parrish, Julie Perkins, Dale Schmidt, Marcie Hircock, Kyle Ulveling, Lisa Auen and Ralph von Qualen. Trustees absent: none. Also present: Assistant Director Parveen Karim.

Parrott called the meeting to order at 5:17pm. It was moved by Schmidt and seconded by von Qualen to approve the agenda. All voted aye. Absent: None. It was moved by Ulveling and seconded by Perkins to approve the January 17, 2022, minutes with a change to Summer Parrott being listed as President and not Vice President. All voted aye. Absent: none. Correspondence: none. It was moved by Parrish and seconded by Auen to approve the bills. All voted Aye. Absent: none.

Director's Report: Miss Diane continued this month with Rookie Storytimes Wednesday evening and Thursday mornings, Stories with Diane, visiting daycares and seniors as well as Grab and Go Crafts. The library continued to host the Crafty Library Ladies and Book Club meetings. The library continued hosting STEM activities in the library's makerspace on a no school day with 52 participants.

Board Education: none

Old Business: The 2018-2022 long range plan was updated to include new initiatives to create the 2022-2026 plan. Perkins motioned and Schmidt seconded to approve the Carroll Public Library Long Range Plan 2022-2026. All voted aye. Absent: none.

New Business: The board reviewed the *Operation & Circulation Policy*. The board approved adding the section regarding the confidentiality clause and understand the policy is still being revised. Perkins motioned and Hircock seconded the updated *Operation and Circulation Policy*. All voted aye. Absent: none.

The board reviewed the ADA checklist priority 3 section to meet the standard for accreditation through the State Library of Iowa. No action taken. Ulveling left at 5:54 pm.

The board reviewed the updated job descriptions for the Public Services Librarian (Assistant Director), Program Specialist Librarian, Children Services Librarian, Adult Services Librarian, and Library Assistant. Hircock motioned and Auen seconded to approve the updated job descriptions. All voted aye. Absent: Ulveling.

It was moved by Perkins and seconded by Parrish to adjourn. All voted aye. Absent: Ulveling. Meeting adjourned at 6:03 pm. Next regular meeting will be March 21, 2022.

CIVIL SERVICE COMMISSION  
MINUTES OF FEBRUARY 28, 2022

The City of Carroll Civil Service Commission met on Monday, February 28, 2022 at 8:04 A.M. in the Carroll Police Department Training Room. Members present: Phil Markway, Chairperson, Todd Bierl, and Sheri Mertz. Absent: None. Also present: Police Chief Brad Burke and City Clerk Laura Schaefer (departed for the interviews).

\* \* \* \* \*

It was moved by Mertz, seconded by Bierl, to elect Phil Markway as Chairperson. All present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Bierl, seconded by Mertz, to approve the minutes of the June 14, 2021 meeting, as written. All present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

Police Chief Burke briefly discussed the requirement to seek outside assistance during the hiring process as part of the new Back the Blue law passed by the State of Iowa legislature. No action taken.

It was moved by Markway, seconded by Mertz, to go into Executive Closed Session at 8:08 A.M. per Iowa Code 21.5(1)(i) – Civil Service interviews for a sergeant promotion. All present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Markway, seconded by Mertz, to go back into open session at 11:51 A.M. All present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Mertz, seconded by Markway, to approve the following eligibility list for the position of Sergeant:

- |               |                   |
|---------------|-------------------|
| Justin Ferrin | Matthew Kennebeck |
| Alex Klever   | Patrick McCarty   |
| Steven Pudenz |                   |

All present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Bierl, seconded by Mertz, to adjourn at 12:09 P.M. All present voted aye. Absent: None. Motion carried.

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Phil Markway, Chairperson

ATTEST:

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Laura A. Schaefer, Secretary

BOARD OF ADJUSTMENT  
MINUTES OF MARCH 7, 2022

The Board of Adjustment met in regular session on this date at 5:15 PM in the Council Chambers, City Hall, 627 N Adams Street. Members present: Jonathan Campbell, Aaron Juergens, Ruth Nellesen, Mark O’Leary and Donna Pudenz. Absent: John Wessling. One Board Member position vacant. Also present: David Bruner, City Attorney, Greg Schreck, Building/Fire Safety Official and Perry Johnson, Building Official.

\* \* \* \* \*

O’Leary served as interim chairperson to elect a chairperson. MOTION by Nellesen second by Pudenz to elect O’Leary as chairperson. All present voted aye. Absent: Wessling. Motion carried. O’Leary assumed the chair. MOTION by Nellesen, second by O’Leary to elect Pudenz as vice-chairperson. All present voted aye. Absent: Wessling. Motion carried.

\* \* \* \* \*

MOTION by Juergens, second by O’Leary, to approve the minutes of the August 2, 2021 meeting as mailed. All present voted aye. Absent: Wessling. Motion carried.

\* \* \* \* \*

Case 03-22-01, a request for a special use permit, home occupation, from Sandy March, 1326 Salinger Avenue, legally described as Lot 16, Block 1, Neu Addition to Carroll, Carroll County, Iowa, was presented for consideration by the Board. Sandy March proposes to utilize one room on the main level to conduct her massage business at this residence. All adjacent property owners were provided written notice via USPS. Sandy March appeared to support the request and spoke to the Board. No other persons appeared to support or oppose the request. MOTION by Pudenz, second by Campbell, to approve the limited Special Use Permit for a Home Occupation to operate a business of doing massage therapy out of her home that expires April 1, 2023 at which time the applicant may request a renewal of the permit allowing the Board to review the business again for conformance with City Code. All present voted aye. Absent: Wessling. Motion carried.

\* \* \* \* \*

MOTION by Juergens, second by Pudenz, to adjourn at 5:22 PM. All present voted aye. Absent: Wessling. Motion carried.



**PARKS, RECREATION AND CULTURAL BOARD MEETING**  
**March 7, 2022 @ 5:15 P.M.**  
**Carroll Recreation Center- Activity Room**

- I. ROLL CALL**
- II. APPROVAL OF THE AGENDA**
- III. APPROVAL OF MINUTES – *January 3, 2022***
- IV. PUBLIC COMMENTS**
- V. DIRECTOR OF PARKS AND RECREATION REPORT**
- VI. DISCUSSION AND ACTION ITEMS**
  - a. Parks/Open Spaces/Cemetery Divisions
    - i. Graham Park updates- bandshell/bridges
    - ii. Trail Plan Revisited- alternate routes
    - iii. Merchant’s concessions and summer leases
    - iv. Graham Park Creek Revitalization
    - v. New leases for pool, softball field, Merchants Park
    - vi. Update on Kellan’s Kingdom and parking lot
  - b. Golf Course Division
    - i. 2023 Cart purchase options- tentative
    - ii. Reciprocal Card
  - c. Recreation & Aquatic Center / Leisure Services Divisions
    - i. Carroll Recreation Center Building Improvements Update
    - ii. Rebranding- new logo
    - iii. Employee search
  - d. Miscellaneous/Other
    - i. Board Members Term expiring in March- Jeff Aden, finishing 3<sup>rd</sup> term, Brook Mikkelsen, finishing 3<sup>rd</sup> term, Matt Hodges, resigned, leaving an unexpired term to expire May 31, 2022
  - e. Board Comments
  - f. Staff Comments

**VII. ADJOURNMENT**

**NEXT MEETING:**

**Date/Time/Location of next meeting May 2, 2022 @ 5:15 PM – Carroll Recreation Center – Activities Room**



The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance, when possible, at 712-792-1000, should special accommodations be required.

**PARKS, RECREATION AND CULTURAL ADVISORY BOARD MEETING MINUTES  
March 7th, 2022 @ 5:15 P.M.  
Carroll Recreation Center – Activities Room**

The Parks, Recreation and Cultural Advisory Board met in person on this date at 5:16 P.M. Members Present: Mary Bruner (via Zoom), Chad Ross, Josh Sporrer, Deb Quandt, and Lois Neu. Absent: Jeff Aden, Brook Mikkelsen and Dr. Casey Berlau. One Board Member position vacant. Staff Present: Chad Tiemeyer.

The meeting was called to order at 5:16 P.M.

\* \* \* \* \*

It was moved by Ross and seconded by Quandt to approve the March 7, 2022 agenda as presented. All present voted Aye.

\* \* \* \* \*

It was moved by Bruner and seconded by Neu to approve the January 3, 2022 minutes. All present voted Aye.

\* \* \* \* \*

Public Comments: Ross has had people complain about the indoor pool being closed during noon hours due to lack of lifeguards.

\* \* \* \* \*

Director of Parks and Recreation Report: Tiemeyer discussed staffing concerns and lifeguard shortage.

\* \* \* \* \*

Phil Parrott with Shive-Hattery discussed bandshell improvements, safety and lighting issues. The Board requested more information to help make a better decision. No action taken.

\* \* \* \* \*

Daniel Jensen with Shive-Hattery gave an update on the bridges of Graham Park and presented engineering estimates which will be presented to the City Council. No action required.

\* \* \* \* \*

Trail Plan Revisited: Tiemeyer asked for clear direction and goals as to where the board would like to see the trails in the community go. Discussion was held regarding a “North Loop” which would connect the little league ballfields with the Sauk Trail and a “South East Loop” which would connect area trails by the Cemetery to Northeast Park. The Board will continue to explore routes and further discuss at the next meeting. No action taken.

\* \* \* \* \*

Merchants Concessions and Summer Leases: Tiemeyer presented the new plans for Merchants Park concessions for this summer. Tiemeyer has worked with Kuemper and Carroll schools, as well as the Merchants to help solve the issue of concessions. A plan

has been formulated involving both booster clubs running out of the concession stand to avoid the use of trailers. Kuemper, Carroll High, and Merchants will all be working towards new leases for usage of Merchants Park this summer. The Iowa High School Athletic Association - State Baseball Tournament Lease will be presented to City Council at the March 14 meeting. No action required.

\* \* \* \* \*

Graham Park Drainage Ditch #77 Improvements: Daniel Jensen with Shive-Hattery informed the board that we are a week away from bid openings for this project. He is confident we will have around three bids turned in, compared to zero last fall. No action required.

\* \* \* \* \*

Tiemeyer discussed the need for updating leases with Carroll High for the indoor pool. Discussion was also held regarding the need to update the leases with Carroll High and Kuemper Catholic baseball teams for the use of Merchants Park. The Adult Softball Field Lease Agreement with Kuemper Softball is on the March 14 Council Agenda. No action required.

\* \* \* \* \*

Update on Kellan's Kingdom and parking lot: The construction company has let the City know they will begin once the frost is out of the ground, likely around the first of April. Tigges's have been notified to allow time to get water and sewer ran prior to construction beginning. No action required.

\* \* \* \* \*

2023 Golf Cart Purchase: Tiemeyer discussed the need for replacing the 6-year-old carts at the golf course. With the supply and demand issues facing golf carts, carts purchased today would be a year out from delivery. The upside is the high demand for used carts as the trade in value is estimated at \$3,150 per cart. The estimated cost for a new cart is \$5,375. Minus trade in, the course would be looking at an estimated cost of \$2,225 per cart. No action taken.

\* \* \* \* \*

The Reciprocal Card: Municipal Golf Members requested the Carroll Municipal Golf Course participate in Reciprocal Card play for our area. The card allows members, in good standing, to travel and play at several area participating golf courses for the price of a golf cart rental (green fees are waived). The following are stipulations: a player must make a tee time, the card cannot be used for tournaments or leagues, and players must present their card and photo ID upon signing in. Tiemeyer has discussed this with the person who oversees the card program, pointing out that the Carroll Muni is the only 18-hole course on the card and has the highest overall price. Tiemeyer was assured if Carroll joins the program, they would be able to limit the number of times other course members would be allowed to play at the Carroll Muni to two times per year, per person. The added benefit would be additional players at the Carroll Muni while allowing our members to play at other courses for only the cost of a cart rental as the green fees are waived. Sporrer noted it could be problematic in tracking how many people use this card at our course. An EXCEL spread sheet was mentioned to help workers in the pro

shop. Neu moved that we further explore the possibility with the stipulation of Brenda agreeing as well. Quandt seconded. All present voted Aye.

\* \* \* \* \*

Carroll Recreation Building Improvement: Tiemeyer shared the new direction being pursued by the City Council on the Recreation Center Building Improvement Project. This would include HVAC, locker rooms, corridor, and raised running track around the two existing gyms, and added north storage room. No action required.

\* \* \* \* \*

Rebranding- New Logo: Tiemeyer discussed rebranding at the Recreation Center. This would involve a new logo and new signage throughout the building. Tiemeyer mentioned it is past due and would help brighten up the interior of the facility. Tiemeyer presented new logos and some were discussed. No action taken.

\* \* \* \* \*

Employment Search: Tiemeyer discussed Jessi Klocke's resignation and staff is currently taking applications for her position. Tiemeyer stated they have a good pool of candidates to choose from. No action required.

\* \* \* \* \*

Discussion on upcoming terms expiring was held. Preparing to find replacements for after the May terms expire. No action required.

\* \* \* \* \*

It was moved by Sporrer and seconded by Neu to adjourn at 7:16 P.M. All present voted Aye.

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE  
BOARD MEETING-UNOFFICIAL MINUTES

March 8, 2022

1. The meeting was called to order at 6:35 a.m. by Chair Jeff Anthofer, Mayor of Coon Rapids at the Recycling Center. Others in attendance were: Scott Johnson, Carroll County Board of Supervisor; Dan Snyder, Mayor of Breda; Harvey Dales, City of Manning; and Mark Beardmore, Mayor of Carroll; Mary Wittry, Director; Cathy Toms, Office Manager and Dan Bacehowski, HDR (virtually).
2. Dales moved and Beardmore seconded to approve the amended agenda with the addition of landfill inspection, tour of recycling center and Regional Director Position. Motion carried, all voting aye.
3. Snyder moved and Johnson seconded to approve the minutes of February 8, 2022 meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Wittry discussed the following bills: Foth Infrastructure and Environment -\$12,729.26, general consulting, Annual Water Quality Report, DNR correspondence and general consulting; Northwest Manufacturing - \$3,547.95, dumpsters for cardboard recycling and Ziegler - \$5,686.22, Parts, preventative maintenance and repairs. Dales moved and Beardmore seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Dales moved and Snyder seconded to approve the financial report, review of set aside accounts and market prices as presented. Motion carried, all voting aye.
6. A proposal for succession planning was discussed with Dan Bacehowski, HDR who attended the meeting virtually. Tasks, time frame and deliverables were discussed. Snyder moved and Beardmore seconded to enter into an agreement (as proposed) with HDR for succession planning. Motion carried, all voting aye. Bacehowski left the meeting at 7:00 a.m.
7. Two proposals were considered from Wasteworks for a new future version of the software program along with an email module. The current software version was purchased in 2001 and will no longer be serviced as of July 1, 2022. The email module will allow statements to be emailed versus the cost of mailing them each month. Cost for new software and the email module and annual maintenance for the first year is \$10,680. The annual maintenance will be \$3,200 after the first year. Dales moved and Johnson seconded to approve the new software, email module and annual maintenance as proposed. Motion carried, all voting aye.
8. Disposal of trees from the Carroll Cemetery was discussed. No action taken.

9. Wittry reported on a situation with the inmates from North Central Correction Facility. No action taken.

10. Information regarding the planning area's Environmental Management System (EMS), differences in an EMS and Comprehensive Planning and goal progress calculation was presented. No action taken.

Anthofer left the meeting at 7:30 a.m. and Snyder resumed chair duties.

11. Updates were given on baler purchase, compactor purchase, rebuilding the Tarpomatic machine, and staff.

12. The Annual Water Quality Report for the Western Expansion Area has been submitted to the DNR. Due to the Environment Covenant for the closed area, the water quality report is no longer required. The annual Financial Assurance Report will be submitted to DNR by the April 1, 2022 deadline.

DNR staff from Field Office #4 completed a landfill inspection with no non-compliance issues noted.

13. The consensus of the Board was to plan a tour in the near future for staff to see the new single stream processing facility in Grimes,

14. Wittry will serve a second two year term on the Board of Directors for the Solid Waste Association of North America representing Iowa, Nebraska, Missouri, Kansas and Minnesota. Next meeting is Monday, April 11, 2022 at 6:30 a.m. at the Recycling Center.

15. Johnson moved and Beardmore seconded to adjourn the meeting at 7:55 a.m. Motion carried.

Respectfully submitted:

Mary Wittry